



Community Development
Department

SPECIAL USE PERMIT APPLICATION

(PLEASE PRINT)

PROPERTY INFORMATION

Address: _____

OWNER INFORMATION

Name: _____

Address: _____

City, State and Zip: _____

Phone: (H) _____ (W) _____

Signature: _____

ZONING ORDINANCE REQUIREMENTS

District: _____ Description: _____

Title-Chapter-Section: _____

Description: _____

SPECIAL USE REQUESTED:

We request that: _____

****PLANNING AND ZONING BOARD (PZB) MEETS
THE THIRD TUESDAY OF EVERY MONTH AT THE
VILLAGE OF STREAMWOOD - 301 EAST IRVING
PARK ROAD - COUNCIL CHAMBERS**

PUBLIC HEARING INFORMATION

Date: _____ Time: **7:00 P.M.**

**FEES & DOCUMENTS TO BE SUBMITTED BY
THE PETITIONER FOUR (4) WEEKS PRIOR TO
THE PUBLIC HEARING DATE (Note: Failure
to submit all required paperwork can
delay public hearing):**

- Application 1 copy
- Plat of Survey (certified) 30 copies
- Legal Description 30 copies
- Proof of ownership - or control of property 30 copies
- Fee - \$100
- Site Plan of project 30 copies
- Other 30 copies
- Other 30 copies

****ALL DOCUMENTS ARE TO BE APPROVED BY
THE DIRECTOR OF COMMUNITY DEVELOPMENT
**ALL DOCUMENTS ARE TO BE FOLDED TO
APPROXIMATE "LEGAL" SIZE**

PUBLIC NOTICE

1. The Village of Streamwood will place notice in the local newspaper.
2. Petitioner will notify owners of property within 250' (exclusive of right-of-ways) of the public hearing by certified mail, return receipt requested. This notification must be made no less than 10 days prior to the hearing. Certified mail return must be presented at PZB meeting.
3. All petitioners are required to attend PZB hearing to present their case.
4. If positive recommendation is received, petitioner is required to attend Village Board meeting for final approval, on dates determined at the PZB hearing.
5. Village Board meetings are normally scheduled for the first and third Thursday of each month.

13.10-4 Standards

A Special Use other than a Planned Unit Development shall be authorized only when the Planning and Zoning Board shall find all of the following:

1. Compatible with Existing Development
The nature and intensity of the activities involved and the size and placement of any structures proposed will be so planned that the Special Use will be compatible with the existing development and will not impede the normal and orderly development and improvement of surrounding property.
2. Lot of Sufficient Size
The size of the lot will be sufficient for the use proposed.
3. Traffic
The location of the Special Use within the Village will be such that adverse effects on surrounding properties will be minimal, particularly regarding the traffic generated by the Special Use.
4. Parking and Access
Parking areas will be of adequate size for the particular use and properly located, and the entrance and exit drives will be laid out so as to prevent traffic hazards and nuisances.
5. Effect on Neighborhood
In all respects, the special use will not be significantly or materially detrimental to the health, safety and welfare of the public or injurious to the other property or improvements in the neighborhood, nor will it diminish or impair property values in the surrounding area.
6. Adequate Facilities
That adequate utilities, access roads, drainage and/or other necessary facilities have been or are being provided.
7. Adequate Buffering
Adequate fencing and/or screening shall be provided to ensure the enjoyment of surrounding properties, to provide for the public safety or to screen parking areas and other visually incompatible uses.
8. Additional Standards - Special Use - Sales/Service of Alcoholic Beverages
 - a. The Planning and Zoning Board shall consider and make findings that the subject site's location relative to existing or planned churches, synagogues, temples or other places of worship will not adversely impact on the use and function of said places of worship.
 - b. The Planning and Zoning Board shall consider and make findings that the subject site's location relative to existing public and private elementary, junior high schools, high schools and nursery schools will not adversely impact on the use, function or pupils of said institutions.
 - c. The Planning and Zoning Board shall consider and make findings that the subject site's location relative to the proximity of automobile service stations is consistent with Village policy and will not have an adverse impact on the health, safety or general welfare of the public.

9. Additional Standards for the Granting of a Special Use for Commercial Communication Towers

a. The Planning and Zoning Board shall consider and make findings that the subject site's location relative to existing or planned churches, synagogues, temples or other places of worship will not adversely impact on the use and function of said places of worship. No commercial communication tower shall be located within 500 linear feet of any zoning lot containing existing or planned churches, synagogues, temples or other places of worship.

b. The Planning and Zoning Board shall consider and make findings that the subject site's location relative to the proximity of Residential Zoning Districts will not have an adverse impact on the health, safety or general welfare of the public. No commercial communication tower shall be located within 500 linear feet of any zoning lot containing existing Residential Zoning District.

c. The Planning and Zoning Board shall consider and make findings that the subject site's location will be adequately screened and secured so as to minimize any potential adverse impact on adjacent uses and safeguard the health, safety and general welfare of the public.