

**MINUTES OF THE REGULAR BOARD MEETING  
OF THE PRESIDENT AND BOARD OF TRUSTEES  
HELD ON THURSDAY, MAY 18, 2017**

**CALL TO ORDER:**

President Roth called the meeting to order at 7:05 p.m.

**ROLL CALL:**

Trustee William Harper	Present	Trustee Mary Thon	Present
Trustee Larry Schmidt	Present	Trustee William Carlson	Present
Trustee Michael Baumer	Present	Trustee James Cecille	Present
President Billie D. Roth	Present		

All those answering “present” were physically present at the meeting.

**PLEDGE OF ALLEGIANCE:**

**VILLAGE MANAGER’S REPORT:**

Village Manager Sharon Caddigan noted that it is National Law Enforcement Officers’ Week. Police Chief Ed Valente stated Streamwood police officers will be participating in the “Cop on Top” donation drive for Special Olympics at the Dunkin’ Donuts on Route 59, just north of Irving Park Road on Friday, May 19<sup>th</sup> from 5 am-2 pm. Also, all are welcome to participate or encourage runners for the Special Olympics Torch Run on Sunday, June 4<sup>th</sup> from North Bartlett/Schaumburg Road north to Golf Road, and east to Barrington Road, where the torch will be handed off to the Hoffman Estates Police Department.

**PRESIDENT’S REPORT:**

P-17-002      DARE Recognition

P-17-003      Streamwood High School DECA / HOSA Student Recognition

P-17-004      Citizens Police Academy Recognitions

P-17-005      Swearing In – Police Officer Christopher Ciaciura

**RECESS:**

Trustee Harper moved for a recess to allow for photos and refreshments. Trustee Carlson seconded the motion. A voice vote approved the motion. The Village Board recessed at 8:01 p.m.

**RECONVENE MEETING:**

The Village Board reconvened the meeting at 8:22 p.m.

**ROLL CALL:**

Trustee William Harper	Present	Trustee Mary Thon	Present
Trustee Larry Schmidt	Present	Trustee William Carlson	Present
Trustee Michael Baumer	Present	Trustee James Cecille	Present
President Billie D. Roth	Present		

All those answering “present” were physically present at the meeting.

**APPROVAL OF AGENDA:**

Request the Board approve the May 18, 2017 Agenda as presented. Trustee Carlson moved for approval. Trustee Baumer seconded the motion. A voice vote approved the Agenda as presented.

**APPROVAL OF THE MINUTES:**

Request the Board approve the Minutes of the Regular Board Meeting of Thursday, May 4, 2017 as presented. Trustee Cecille moved for approval. Trustee Thon seconded the motion. A voice vote approved the Minutes as presented.

**PUBLIC WORKS - Trustee Thon/Trustee Carlson**

**A-17-058 Ordinance – Eliminate Required Water Service Deposit – Water Fees**

Request the Board approve an Ordinance entitled “AN ORDINANCE AMENDING SECTION 8-3-3 OF CHAPTER 3, ENTITLED “DEPOSIT REQUIRED,” OF TITLE 8, ENTITLED “PUBLIC WAYS AND PROPERTY,” OF THE VILLAGE CODE OF THE VILLAGE OF STREAMWOOD, COOK COUNTY, ILLINOIS.” This Ordinance amends the Village Code to remove the required \$50 deposit for residential water service on rental property.

Trustee Thon presented the Ordinance for first reading and posting.

Finance Director Josh Peacock stated the required deposit was instituted in 1995 when actual water readings were performed on a bi-monthly basis, and rates were considerably lower. The deposit helped to offset the water costs when a tenant would move prior to an final reading being prepared. Water is currently read with a satellite system twice daily, and customers are billed for actual monthly usage. Additionally, with the implementation of the new Tyler/MUNIS utility billing module, staff has determined that the deposits are no longer necessary. With the Board’s approval, the deposits currently being held (total of \$70,050 for 1,401 accounts) will be credited to the customer’s water account in July 2017.

**COMMUNITY DEVELOPMENT – Trustee Cecille/Trustee Baumer**

No business to report.

**COMMUNITY AFFAIRS - Trustee Carlson/Trustee Schmidt**

I-17-001 Memorial Day Observance Weekend – May 27-28

The Veterans Memorial Commission has ceremonies planned for Memorial Day weekend. On Saturday, May 27 at 8:00 pm, the observance will begin with a POW/MIA Candlelight Vigil followed immediately by the posting of the Vigil Guard. The Vigil Guard will patrol the Streamwood Veterans Memorial until Sunday, May 28 at 11:00 am, when the Memorial Day Ceremony will commence. This year, the Village is honored to have Rear Admiral Steven Evans, a highly decorated member of the United States Navy, be the keynote speaker. We invite everyone to join us as we honor those who gave their lives in service to our country.

**PUBLIC SAFETY - Trustee Baumer/Trustee Cecille**

A-17-059 Resolution – Phone System Upgrade

Request the Board approve a Resolution entitled “A RESOLUTION ACCEPTING THE PROPOSAL AND AUTHORIZING THE VILLAGE PRESIDENT TO EXECUTE ON BEHALF OF THE VILLAGE AND AUTHORIZING THE VILLAGE CLERK TO ATTEST TO A CERTAIN PROFESSIONAL SERVICES AGREEMENT WITH TYMPANI, LLC d/b/a MINDSIGHT, TO INSTITUTE TELEPHONE SYSTEM UPGRADES.” This Resolution approves a professional services contract with Tympani, LLC to upgrade the Village’s telephone system at a cost not to exceed \$90,408.74.

Trustee Baumer presented the Resolution and moved for approval. Trustee Cecille seconded the motion. IT Director Victor Ambroziak stated the Cisco VoIP phone system was initially installed in 2005, and is part of the Village-wide network. There are gateways in each building, and those gateways have reached the end of their usable life and need to be replaced. The new software upgrade associated with these improvements and replacements also require the change of certain phone models. After further evaluation of the equipment, it was determined that the phone equipment would also be replaced. These upgrades and replacements were planned and there is full funding available in FERF. Cisco equipment is sold through a partner program and special government pricing is available. The Village already has a working relationship with Tympani d/b/a Mindsight and this partnership allows us a 37% reduction in costs. This full replacement will cost less than the initial installation in 2005.

Trustee Harper asked about calls originating from Village lines to show the exact extension to make callback easier. Mr. Ambroziak stated that is configurable for each

device, and there are specific circumstances where the extension should not be revealed. He will work with individual departments to identify the configuration for their specific phone extensions. Trustee Harper also inquired about paging capability. Mr. Ambroziak stated paging is used within the police department, but has not been used in other buildings to date. Trustee Cecille confirmed the actual phone numbers and extensions are remaining the same. ROLL CALL:

Trustee Harper	Aye	Trustee Thon	Aye
Trustee Schmidt	Aye	Trustee Carlson	Aye
Trustee Baumer	Aye	Trustee Cecille	Aye

Motion carried.

RESOLUTION 2017-31

**FINANCE - Trustee Harper/Trustee Thon**

**A-17-060 Motion – Approval of Semi-Monthly Expenditures**

Request the Board approve the semi-monthly expenditures in the amount of \$2,408,552.93 which represents the total of the schedule of bills dated May 18, 2017.

General Fund	\$ 1,407,275.89
Wetland Special Service Area	1,976.34
Capital Replacement Fund	14,080.00
Street Improvement Fund	117,480.49
Facilities Replacement Fund	11,528.40
Water and Sewer Fund	844,994.13
Golf Fund	<u>11,217.68</u>
Total	<u>\$ 2,408,552.93</u>

Trustee Harper moved for approval of the semi-monthly expenditures as presented. Trustee Baumer seconded the motion. Finance Director Josh Peacock noted several large expenses on this list, including annual premiums for the Village’s general liability insurance and workers’ compensation coverage, but also noted that these costs are approximately 15% lower than last year’s cost. ROLL CALL:

Trustee Thon	Aye	Trustee Schmidt	Aye
Trustee Carlson	Aye	Trustee Baumer	Aye
Trustee Cecille	Aye	Trustee Harper	Aye

Motion carried.

**LEGISLATIVE - Trustee Schmidt/Trustee Harper**

A-17-061 Resolution – Continued Participation by Elected Officials in the Illinois Municipal Retirement Fund

Request the Board approve a Resolution entitled “A RESOLUTION RELATING TO PARTICIPATION BY ELECTED OFFICIALS IN THE ILLINOIS MUNICIPAL RETIREMENT FUND.” This Resolution reaffirms the Village’s adherence to rules and participation in the Illinois Municipal Retirement Fund for its elected officials.

Trustee Schmidt presented the Resolution and moved for approval. Trustee Carlson seconded the motion. Village Manager Sharon Caddigan stated IMRF recently adopted a resolution requires reaffirmation of IMRF eligibility every two years for election positions. This resolution affirms that the Village President, Village Clerk and Village Trustees meet the 1,000 hours/annual standard for participation. ROLL CALL:

Trustee Schmidt	Aye	Trustee Carlson	Aye
Trustee Baumer	Aye	Trustee Cecille	Aye
Trustee Harper	Aye	Trustee Thon	Aye

Motion carried.

RESOLUTION 2017-32

**PUBLIC COMMENTS:**

**ADJOURNMENT:**

Trustee Baumer moved to adjourn. Trustee Harper seconded the motion. A voice vote approved the motion. The Village Board adjourned their meeting at 8:41 p.m.

---

Billie D. Roth  
Village President

---

Kittie L. Kopitke  
Village Clerk

Approved this 1st day of June 2017