

MINUTES OF THE VILLAGE BOARD WORKSHOP
HELD ON THURSDAY, MAY 12, 2016

CALL TO ORDER

President Roth called the workshop to order at 6:51 p.m.

ROLL CALL

Trustee William Harper	Present	Trustee Mary Thon	Present
Trustee Guy Patterson	Absent	Trustee William Carlson	Present
Trustee Michael Baumer	Present	Trustee James Cecille	Present
President Billie D. Roth	Present		

All those answering “present” were physically present at the meeting.

Also present was Village Manager Sharon Caddigan, Village Attorney Tom Bastian, Community Development Director John Peterson, Finance Director Josh Peacock, IT Coordinator Victor Ambroziak and Senior Accountant Lori Frankenthor, Deputy Fire Chief Marv Kramer, Human Resources Coordinator Karen Gray, Police Chief Ed Valente, Public Works Director Matt Mann and Public Works Lead Foreman Brian Spaid.

The Village Board is meeting for a Workshop with staff for the following:

1. Advanced Disposal – update on collection and toter program
2. Goals/Objectives and Department updates

Advanced Disposal Representatives Bob Pfister and Chris Rooney were present to provide the Village Board and staff with an update. Advanced Disposal, as part of their contract with the Village as of July 1, 2016, provided residential customers with two wheeled toters—one for trash and one for recycling. After delivery of the toters, the customer was allowed to swap sizes, and also to choose not to use the toters and have them removed. Mr. Pfister stated that the program has been very well received, with only 54 users not participating with the trash toters, and less than 600 not participating with the recycling toters.

Mr. Pfister and Mr. Rooney were dismissed.

The Board took a short recess from 7:15 to 7:26 p.m.

Each department provided the Village Board with an update on department activities and concerns.

Human Resources Coordinator Karen Gray stated the village has 186 authorized positions, and currently 182 are filled. Two positions are in process, and two are open subject to review. Four of the five union contracts have been settled; the sworn police union continues negotiations.

Community Development Director John Peterson reviewed several new businesses and also some planned remodeling by existing businesses. Pursuant to the PUD agreement for the northeast corner of Routes 19 and 59, the two large billboards were removed. The former bank at Route 19 and East Avenue has been purchased by the adjacent center owners to the north, and they have submitted plans to convert it to a banquet facility. Building permit activity is increasing as the weather warms, and there are currently 809 contractors licensed. Rental licensing has also been steadily increasing—2,115 licenses have been issued for 2016. Vacant property remains a concern and consumes a great deal of staff time. Mr. Peterson discussed options using an outside vendor and will continue researching this type of program for potential use.

Mr. Peterson stated the Crime Free Housing training for landlords has been a slow start. No live sessions have been requested/scheduled, and all participants to date have taken on-line training. A reminder letter will be sent in July regarding the training. No license will be issued for 2017 without the landlord having completed the training.

Mr. Peterson also stated that with the new trash/recycling toters, some homeowners will be getting reminders that the toters need to be inside of their garage, or off to the side of the property and not stored in front of the homes.

A review of the physical structures and mechanical equipment and future needs is being done for both Village Hall and the Police Dept.

Finance – Senior Accountant Lori Frankenthor stated the annual audit is in process; the auditors were on site for approximately two weeks and the actual audit document is being prepared.

Finance Director Josh Peacock stated the Village's revenues remain strong and the expenses to date are on target. Insurance costs (MICA and HELP) are rising for the coming year due to the experience claims over the past four year period. Based on a "bad" year to drop from that four-year period for next year, we may see a decrease in next year's (2017) premiums.

IT Coordinator Victor Ambroziak reviewed the ERP software implementation with Tyler/Munis. The financial module is anticipated to “go live” in October 2016, followed by licensing/permitting in August 2017, and police ticketing and Public Works work orders after that. Network servers have been replaced for a number of departments, with a few remaining to be replaced. Mr. Ambroziak is also exploring the requirements to allow the village to do mass emailing without triggering SPAM for the recipient account. Eventually, this would allow email of water bills, rental and contractor license renewals, and business license renewals.

The Board and staff took a short break from 8:23 to 8:38 p.m.

Fire – Deputy Fire Chief Marv Kramer stated the department’s apparatus is in great shape with the recent addition of the ladder truck and two ambulances. The buildings are all in fairly good condition but they are being audited for future needs. There is a current sewer issue at Station #33; the problem has been located, but the proper resolution is still being explored.

Legal – Attorney Tom Bastian briefly discussed the sale of alcohol at gas station convenience stores. He reviewed other municipalities in the area that allow these sales, along with their restrictions. CD Director Peterson stated concerns for window signage if the convenience stores at the gas stations are granted liquor sales.

Police Chief Ed Valente stated the physical police station building is in fine condition, but that the police personnel is ailing a bit. There are 58 authorized positions, and currently only 51 are active. There are three officers in the police academies—one will be done in two weeks, and two others just started. There are a couple of officers off on long-term disability with injuries. Sergeant interviews are being completed this evening, and Chief Valente expects that two will be promoted shortly to fill open positions. There are some internal work reassignments to achieve better work flow within the department.

In the non-sworn/records clerks, two full time employees are currently on medical leave. One should be back in approximately a month; the other could be a much longer recovery. Current employees are shifting schedules to accommodate for now.

Public Works Director Matt Mann stated the intent to pave approximately 6.5 miles of roadway this year, and also to repave the golf course cart path over the course of three years. Foreman Brian Spaid stated he had located some smaller equipment to rent for the cart path removal and restoration that would minimize any damage to the surrounding grounds. Mr. Mann stated that the funding from federal and state sources has been approved for the Irving Park Road widening, as well as the East Avenue and North Avenue right turn lanes, but that the state budget impasse has slowed the receipt of the funds.

Water/sewer repairs are ongoing, and the JAWA pipeline repairs are near completion and did not affect the quantity or quality of the water received, and the wells did not need to be exercised to supplement. Interconnection for “emergency backup water supply” beyond the wells is a valid concern, and the planned expansion by Toyota along Lake Street that includes the east parcel in Bartlett on the north side of Lake will involve a connection to the Bartlett water system for that specific parcel. Streamwood would be well served to offer to share the cost for a larger connection that would allow an interconnection with the Bartlett water system (Fox River/wells) to be available in case of catastrophic failure on the JAWA system. Conversely, Bartlett would also have the ability to receive water from Streamwood if their system failed for whatever reason. Mr. Mann will keep the Board apprised as this project continues.

Mr. Mann stated that the majority of trees affected by the emerald ash borer have been removed and reforestation continues. There was discussion regarding dead trees on park properties, and safety concerns.

Mr. Mann stated the PW building roof is in process and that it has been a messy project, but is moving along. Public Works has 18 sites/locations within the village to be reviewed and evaluated for future needs, including water towers, pumping stations, wells, etc. He stated all existing generators have been checked and that all are in good condition.

Village Manager Sharon Caddigan noted the Village’s collaborative efforts with various local agencies and entities, and also the activities for CEDC including the recent Manufacturer’s Camp for high school students. A new E-News for Streamwood businesses will soon be launched as well.

Trustee Baumer moved to adjourn. Trustee Cecille seconded the motion. A voice vote confirmed the adjournment. The Village Board adjourned the Workshop at 9:33 p.m.

Billie D. Roth
Village President

Kittie L. Kopitke
Village Clerk

Approved this 16th day of June 2016.