

**MINUTES OF THE REGULAR BOARD MEETING  
OF THE PRESIDENT AND BOARD OF TRUSTEES  
HELD ON THURSDAY, FEBRUARY 5, 2015**

**CALL TO ORDER:**

President Roth called the meeting to order at 7:07 p.m.

**ROLL CALL:**

Trustee William Harper	Present	Trustee Mary Thon	Present
Trustee Guy Patterson	Present	Trustee William Carlson	Present
Trustee Michael Baumer	Present	Trustee James Cecille	Present
President Billie D. Roth	Present		

All those answering “present” were physically present at the meeting.

**PLEDGE OF ALLEGIANCE:**

**PRESIDENT’S REPORT:**

P-15-001      Presentation – Streamwood High School Industrial Technology  
Various students presented information regarding “Affordable Ways to Prevent Heating Loss” as a component of their receiving a \$20,000 grant award (Samsung products for the school) in the Samsung *Solve for Tomorrow Program*. Streamwood High School is the only IL representative at the national competition level.

P-15-002      Commission Reappointments

President Roth requested concurrence with the reappointment of Peter Schwartz as a member of the Civil Service Commission for a three year term expiring December 2017. Trustee Baumer moved for approval. Trustee Thon seconded the motion. A voice vote approved the reappointment.

President Roth requested concurrence with the reappointment of Amy Thomas as a member of the Natural Resource Conservancy Commission for a two year term expiring January 2017. Trustee Harper moved for approval. Trustee Carlson seconded the motion. A voice vote approved the reappointment.

President Roth requested concurrence with the reappointment of Bill Berquist as a member of the Board of Fire and Police Commissioners for a three year term expiring December 2017. Trustee Carlson moved for approval. Trustee Thon seconded the motion. A voice vote approved the reappointment.

President Roth requested concurrence with the reappointment of Richard Winterfeld and Kathryn Serbin as members of the Veterans Memorial Commission for two year terms expiring December 2016. Trustee Patterson moved for approval. Trustee Harper seconded the motion. A voice vote approved the reappointments.

President Roth expressed her thanks and compliments to the Public Works Department and crews for their efficient handling of the major snowfall over last weekend.

**VILLAGE MANAGER'S REPORT:**

Acting Village Manager Sharon Caddigan stated the Village is working with the Streamwood High School Industrial Tech Department along with the Community and Economic Development Commission and five area manufacturers and Surge Staffing to present a Streamwood Manufacturing Experience Camp over spring break to a selected 15 students.

President Roth and Ms. Caddigan also met with School District U-46 for an "alignment meeting" to improve communications between local government entities and the school district and individual schools within the communities.

A business breakfast will be hosted on February 19<sup>th</sup> starting at 7:30 a.m. at the Police Department Training Room for all interested to attend regarding proposed sign code changes in Streamwood.

The Streamwood Police Department Citizens Academy is starting on March 2 – applications are being accepted.

**APPROVAL OF AGENDA:**

Request the Board approve the February 5, 2015 Agenda as presented. Trustee Patterson moved for approval. Trustee Carlson seconded the motion. A voice vote approved the Agenda as presented.

**APPROVAL OF THE MINUTES:**

Request the Board approve the Minutes of the Public Hearing held on Thursday, January 15, 2015 as presented. Trustee Baumer moved for approval. Trustee Harper seconded the motion. A voice vote approved the Minutes as presented.

Request the Board approve the Minutes of the Regular Board Meeting of Thursday, January 15, 2015 as presented. Trustee Carlson moved for approval. Trustee Thon seconded the motion. A voice vote approved the Minutes as presented.

Request the Board approve the Minutes of the Board Workshop of Thursday, January 22, 2015 as presented. Trustee Harper moved for approval. Trustee Patterson seconded the motion. A voice vote approved the Minutes as presented.

**COMMUNITY DEVELOPMENT – Trustee Patterson/Trustee Cecille**

A-15-009 Motion – Waive Competitive Bidding / Contract for Wetland Vegetation Management

Request the Board approve a motion to waive competitive bidding for wetland vegetation management in various Special Service Areas in the Village by Hampton, Lenzini and Renwick, Inc.

This Motion waives competitive bidding for wetland vegetation management in various Special Service Areas in the Village by Hampton, Lenzini and Renwick, Inc., 380 Shepard Drive, Elgin, Illinois. Hampton, Lenzini and Renwick was the low bidder for 2013-2014 wetland vegetation management contract and they are willing to renew the two-year contract at the same unit prices as in 2013-2014.

Trustee Patterson presented the Motion and moved for approval. Trustee Baumer seconded the motion. Public Works Director Matt Mann stated the wetland vegetation management provides removal of invasive species in 19 of the Village’s special service areas. HLR performed very well over the past two years and have agreed to hold their same pricing for an additional two years. ROLL CALL:

Trustee Harper	Aye	Trustee Thon	Aye
Trustee Patterson	Aye	Trustee Carlson	Aye
Trustee Baumer	Aye	Trustee Cecille	Aye

Motion carried.

A-15-010 Resolution – Approval of Proposal and Contract / Wetland Vegetation Management

Request the Board approve a Resolution entitled “A RESOLUTION ACCEPTING THE PROPOSAL AND AUTHORIZING THE VILLAGE PRESIDENT TO EXECUTE ON BEHALF OF THE VILLAGE AND AUTHORIZING THE VILLAGE CLERK TO ATTEST TO A CERTAIN AGREEMENT WITH HAMPTON, LENZINI AND RENWICK, INC.” This Resolution accepts the proposal and approves a contract with Hampton, Lenzini and Renwick, Inc. for wetland vegetation management, including herbiciding, mowing and controlled burning in various Special Service Areas at an estimated cost of \$57,780.00. Funds for wetland vegetation management were included in the 2015 budget.

Trustee Patterson presented the Resolution and moved for approval. Trustee Carlson seconded the motion. ROLL CALL:

Trustee Thon	Aye	Trustee Patterson	Aye
Trustee Carlson	Aye	Trustee Baumer	Aye
Trustee Cecille	Aye	Trustee Harper	Aye

Motion carried. RESOLUTION 2015-3

**PUBLIC SAFETY - Trustee Thon/Trustee Carlson**

No business to report.

**PUBLIC WORKS - Trustee Cecille/Trustee Patterson**

**A-15-011 Resolution – Approval of Bid and Contract / Lift Station #11 Control Panel**

Request the Board approve a Resolution entitled “A RESOLUTION ACCEPTING THE BID AND AUTHORIZING THE VILLAGE PRESIDENT TO EXECUTE ON BEHALF OF THE VILLAGE, AND AUTHORIZING THE VILLAGE CLERK TO ATTEST TO A CERTAIN CONTRACT WITH NEWCASTLE ELECTRIC, INC.” This Resolution approves the bid and authorizes the Village to enter into a unit price contract with Newcastle Electric, Inc. for furnishing and installing a new control panel at Lift Station #11 at an estimated cost of \$44,600.00. The actual cost will be determined by the measured quantity of work completed.

Trustee Cecille presented the Resolution and moved for approval. Trustee Patterson seconded the motion. Public Works Director Matt Mann stated this lift station was constructed in 1985 to serve the Surrey Woods subdivision. It is scheduled for rehabilitation this year and the first step is replacing the control panel which is in a cabinet on a concrete base. Newcastle was the only bid received; they have favorable references and have completed similar projects.

Trustee Cecille confirmed that the cabinet and base are being replaced along with the actual control panel. Mr. Mann confirmed, and added that the conduit from the panel to the wet well is also to be replaced. ROLL CALL:

Trustee Patterson	Aye	Trustee Carlson	Aye
Trustee Baumer	Aye	Trustee Cecille	Aye
Trustee Harper	Aye	Trustee Thon	Aye

Motion carried. RESOLUTION 2015-4

A-15-012 Motion – Approval of Purchase of Chipper / Public Works Department

Request the Board approve a motion to authorize the purchase of one (1) model 1390XP-15” Drum Style Brush Bandit chipper from Atlas Bobcat, LLC, the low bidder, at a cost not to exceed \$36,486.22 including trade-in of existing machine.

This Motion approves the purchase of one (1) model 1390XP-15” Drum Style Brush Bandit chipper for the Streamwood Public Works Department at a cost not to exceed \$36,486.22 including trade-in, from Atlas Bobcat, LLC, 5050 N. River Road, Schiller Park, Illinois. Funds for the purchase of a chipper were included in the 2015 budget.

Trustee Cecille presented the Motion and moved for approval. Trustee Baumer seconded the motion. Public Works Director Matt Mann stated the Village’s branch pickup is extremely popular and the volume has increased with the EAB as well as the maturity of trees generally throughout the village. The branch pickup program runs from April through October, and each quadrant of the Village is serviced monthly. Three bids were received for very similar equipment; the low bid is Atlas Bobcat, LLC.

Trustee Harper asked about the chipper to be traded in. Mr. Mann stated it is 10 years old, and has more than 5,500 hours of use. Trustee Harper asked if the make/model traded is the same we are purchasing. Mr. Mann stated it is a different brand, with additional power. Trustee Patterson asked if the new purchase will have additional safety features. Mr. Mann stated it does, along with options not available on the older model. He stated that operator training on the machine is included, along with a training video.

Trustee Carlson asked about the capacity for the new machine. Mr. Mann stated it can take up to a 15-inch diameter log; the other chipper can handle up to 18-inch diameter logs. Anything larger is brought back to Public Works and either reduced, or removed by a third-party handler. Trustee Cecille asked about emergency shut off. Mr. Mann stated there is a specific shut off cord, but that it actually takes two hands on the controls to feed which ensures the operator does not have their hands near the mechanism when in operation. He stated the older chipper had similar safety features as well. ROLL CALL:

Trustee Carlson	Aye	Trustee Baumer	Aye
Trustee Cecille	Aye	Trustee Harper	Aye
Trustee Thon	Aye	Trustee Patterson	Aye

Motion carried.

**LEGISLATIVE - Trustee Harper/Trustee Baumer**

**A-15-013      Resolution – Approval of Proposal / Professional Engineering Services / North Avenue at Rt. 20**

Request the Board approve a Resolution entitled “A RESOLUTION AUTHORIZING A PRELIMINARY ENGINEERING SERVICES AGREEMENT FOR MOTOR FUEL TAX FUNDS FOR NORTH AVENUE AT LAKE STREET (ROUTE 20) WITH HR GREEN, INC.” This Resolution approves an agreement for professional engineering design services for roadway improvements on North Avenue at Rt. 20 with HR Green, Inc. The total fee will depend on the actual hours worked, but will not exceed \$54,499.06. Competitive bidding is not required for professional engineering services.

Trustee Harper presented the Resolution and moved for approval. Trustee Carlson seconded the motion. Public Works Director Matt Mann stated this is currently a two lane “T” intersection allowing left hand or right hand turns onto Lake Street. The addition of a dedicated right turn lane will ease congestion greatly. This is Phase 1 of three phases; the engineering will be prepared and the project will be ready to go. Federal and state funds will be sought for the project and estimated these funds will cover approximately 80% of the costs (total estimated at \$1.159.9M). The addition of this turn lane will also benefit potential users of the available industrial sites along North Avenue. ROLL CALL:

Trustee Baumer	Aye	Trustee Cecille	Aye
Trustee Harper	Aye	Trustee Thon	Aye
Trustee Patterson	Aye	Trustee Carlson	Aye

Motion carried.

RESOLUTION 2015-5

**A-15-014      Resolution – Approval of Proposal / Professional Engineering Services / East Avenue at Rt. 19**

Request the Board approve a Resolution entitled “A RESOLUTION AUTHORIZING A PRELIMINARY ENGINEERING SERVICES AGREEMENT FOR MOTOR FUEL TAX FUNDS FOR EAST AVENUE AT IRVING PARK ROAD (ROUTE 19) WITH HR GREEN, INC.” This Resolution approves an agreement for professional engineering design services for roadway improvements on East Avenue at Rt. 19 with HR Green, Inc. The total fee will depend on the actual hours worked, but will not exceed \$46,129.98. Competitive bidding is not required for professional engineering services.

Trustee Harper presented the Resolution and moved for approval. Trustee Cecille seconded the motion. Public Works Director Matt Mann stated there are currently three lanes on East Avenue at Irving Park Road; one northbound, and two southbound, with one being a dedicated left turn lane. Traffic backs up with vehicles needing to go across southbound, and those wishing to turn right are

prevented from reaching the intersection. This is Phase 1 of a three phase project. Federal and state funds will be sought for the actual construction, estimated to be \$646,600.00. The village would be responsible for approximately 20% of the costs.

Trustee Harper asked about the time for actual construction. Akram Chaudhry, of HR Green, stated the engineering would be in 2015, seeking funding and construction plans in 2016, and actual construction in 2017. Trustee Cecille asked about the bids for the construction; Mr. Chaudhry stated bids are done when it is time to do the construction. Trustee Cecille asked if Hanover Park has been involved and/or interested in any of this construction. Mr. Mann stated he has spoken with the PW Director in Hanover Park, and that they have no plans or interest in widening their side of East Avenue. Mr. Mann noted they also do not have the available right-of-way to widen the roadway at this intersection. **ROLL CALL:**

Trustee Cecille	Aye	Trustee Harper	Aye
Trustee Thon	Aye	Trustee Patterson	Aye
Trustee Carlson	Aye	Trustee Baumer	Aye

Motion carried. RESOLUTION 2015-6

**COMMUNITY AFFAIRS - Trustee Baumer/Trustee Harper**

A-15-007 Ordinance – Approval of Disposal of Surplus Property / Miscellaneous Equipment

Request the Board approve an Ordinance entitled “AN ORDINANCE AUTHORIZING THE SALE OR TRANSFER OF SURPLUS PERSONAL PROPERTY OWNED BY THE VILLAGE OF STREAMWOOD.” This Ordinance authorizes that miscellaneous equipment be declared as surplus and authorizes the disposal of the items with the least cost to the Village.

Trustee Baumer presented the Ordinance for second reading and passage. Trustee Carlson seconded the motion. **ROLL CALL:**

Trustee Harper	Aye	Trustee Thon	Aye
Trustee Patterson	Aye	Trustee Carlson	Aye
Trustee Baumer	Aye	Trustee Cecille	Aye

Motion carried. ORDINANCE 2015-2

**FINANCE - Trustee Carlson/Trustee Thon**

A-15-015     Motion – Approval of Semi-Monthly Expenditures

Request the Board approve the semi-monthly expenditures in the amount of \$923,888.85 which represents the total of the schedule of bills dated February 5, 2015.

General Corporate Fund	\$341,500.64
Wetland Special Service Area	196.45
Street Improvement Fund	83,534.23
Equipment Replacement Fund	72,628.74
Facilities Equipment Replacement Fund	49,719.42
Water and Sewer Fund	323,797.98
Golf Fund	36,902.57
Police Pension Fund	9,252.51
Firefighters Pension Fund	6,356.31
Total	<u>\$923,888.85</u>

Trustee Carlson moved for approval of the semi-monthly expenditures as presented. Trustee Baumer seconded the motion. Assistant Finance Director Josh Peacock stated this bills list includes the water tank repainting, sewer living and road salt purchases, all previously approved by the Board. ROLL CALL:

Trustee Thon	Aye	Trustee Patterson	Aye
Trustee Carlson	Aye	Trustee Baumer	Aye
Trustee Cecille	Aye	Trustee Harper	Aye

Motion carried.

**TOWN HALL SESSION:**



**ADJOURNMENT TO CLOSED SESSION:**

Trustee Baumer moved to adjourn the meeting to Closed Session to discuss the employment, compensation, discipline or performance of specific employees. Trustee Harper seconded the motion. ROLL CALL:

Trustee Patterson	Aye	Trustee Carlson	Aye
Trustee Baumer	Aye	Trustee Cecille	Aye
Trustee Harper	Aye	Trustee Thon	Aye

Motion carried. The Village Board adjourned to Closed Session at 7:53 p.m.

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Billie D. Roth  
Village President

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Kittie L. Kopitke  
Village Clerk

Approved this 19th day of February 2015.