

**MINUTES OF THE REGULAR BOARD MEETING
OF THE VILLAGE PRESIDENT AND BOARD OF TRUSTEES
HELD ON THURSDAY, MARCH 16, 2017**

CALL TO ORDER:

President Roth called the meeting to order at 7:05 p.m.

ROLL CALL:

Trustee William Harper	Present	Trustee Mary Thon	Present
Vacant		Trustee William Carlson	Present
Trustee Michael Baumer	Present	Trustee James Cecille	Present
President Billie D. Roth	Present		

All those answering “present” were physically present at the meeting.

PLEDGE OF ALLEGIANCE:

PRESIDENT’S REPORT:

P-17-001 Commission Appointment / Re-appointment

President Roth requested concurrence with the appointment of Meena Kadakia as an Alternate Member of the Blood Commission for a two year term expiring March 2019. Trustee Baumer moved for approval. Trustee Harper seconded the motion. A voice vote approved the appointment. Clerk Kopitke administered the oath of office to Ms. Kadakia.

VILLAGE MANAGER’S REPORT:

Village Manager Sharon Caddigan stated the Steering Committee for review of the Village’s Comprehensive Plan held their initial meeting. This committee is made up of volunteer residents, members of the business community and staff who will work with the consultants over the next year or so.

Ms. Caddigan noted the police department will be participating in a regional “click it or ticket” enforcement this coming weekend.

Plans are set for the Streamwood Career Exploration Camp starting March 27th. The focus this year is on business/retail careers, with several local businesses participating along with ECC.

APPROVAL OF AGENDA:

Request the Board approve the March 16, 2017 Agenda as presented. Trustee Carlson moved for approval. Trustee Baumer seconded the motion. A voice vote approved the Agenda as presented.

APPROVAL OF THE MINUTES:

Request the Board approve the Minutes of the Regular Board Meeting of Thursday, March 2, 2017 as presented. Trustee Cecille moved for approval. Trustee Thon seconded the motion. A voice vote approved the Minutes as presented.

PUBLIC SAFETY - Trustee Baumer/Trustee Cecille

A-17-028 Ordinance – Approval of Disposal of Surplus Equipment

Request the Board approve an Ordinance entitled “AN ORDINANCE AUTHORIZING THE SALE BY PUBLIC AUCTION, PRIVATE SALE, OR TRANSFER OF SURPLUS PERSONAL PROPERTY OWNED BY THE VILLAGE OF STREAMWOOD.” This Ordinance approves declaring various items surplus and authorizing the disposal of these items by private sale, auction, trade-in, donation or to otherwise discard them at the least cost to the Village.

Trustee Baumer presented the Ordinance for first reading and posting.

Village Manager Sharon Caddigan stated staff periodically reviews the useful life of vehicles and equipment and recommends disposal of items as needed. Many of the items will be sent to auction in April; others will be disposed of or donated as noted. Trustee Cecille asked about the 2002 Buick on the list. Police Chief Ed Valente stated that was a “seized” vehicle that was used by the tactical officers. He also asked about disposal of the tasers. Chief Valente stated the tasers have been replaced, and the old units have outdated technology; tasers are disposed of similar to firearms disposal.

FINANCE - Trustee Harper/Trustee Thon

A-17-029 Motion – Approval of Semi-Monthly Expenditures

Request the Board approve the semi-monthly expenditures in the amount of \$541,619.98 which represents the total of the schedule of bills dated March 16, 2017.

General Fund	443,248.25
Wetland Special Service Area	438.97
Capital Replacement Fund	6,606.25
Street Improvement Fund	8,523.39
Equipment Replacement Fund	54,618.00
Facilities Replacement Fund	8,367.52
Water and Sewer Fund	17,712.92
Golf Fund	<u>2,104.68</u>
Total	<u>\$541,619.98</u>

Trustee Harper moved for approval of the semi-monthly expenditures as presented. Trustee Carlson seconded the motion. ROLL CALL:

Trustee Harper	Aye	Trustee Thon	Aye
Vacant		Trustee Carlson	Aye
Trustee Baumer	Aye	Trustee Cecille	Aye

Motion carried.

A-17-030 Ordinance – Approval of Amendment to the 2016 Operating and Capital Improvements Budget

Request the Board approve an Ordinance entitled “AN ORDINANCE AMENDING ORDINANCE NO. 2016-24 TO PROVIDE FOR YEAR END ADJUSTMENTS OF THE 2016 OPERATING AND CAPITAL IMPROVEMENTS BUDGET.” This Ordinance authorizes year-end budget adjustments to allow for additional expenditures incurred in 2016 that were not anticipated when the original budget document was prepared.

Trustee Harper presented the Ordinance for first reading and posting.

Finance Director Josh Peacock provided a review of the 2016 budget and the adjustments and expenditures that were approved and incurred. This includes a \$2M transfer to capital projects funds and a \$1.5M early purchase of a fire truck. He stated the Village is in excellent financial condition.

LEGISLATIVE - Trustee Harper

A-17-031 Resolution – Reciprocal Agreement on Exchange of Information with the Illinois Department of Revenue (IDOR)

Request the Board approve a Resolution entitled “A RESOLUTION APPROVING AND AUTHORIZING THE VILLAGE PRESIDENT TO EXECUTE AND THE VILLAGE CLERK TO ATTEST ON BEHALF OF THE VILLAGE OF STREAMWOOD TO A CERTAIN RECIPROCAL AGREEMENT ON EXCHANGE OF INFORMATION BETWEEN THE VILLAGE OF STREAMWOOD AND THE ILLINOIS DEPARTMENT OF REVENUE.” This Resolution approves a Reciprocal Agreement between the Village and the Illinois Department of Revenue for the exchange of information.

Trustee Harper presented the Resolution and moved for approval. Trustee Carlson seconded the motion. Finance Director Josh Peacock stated the Village approved a Resolution with the State in 1994 authorizing the sharing of sales tax and other data from IDOR. In June 2016, the legislature amended portions of the statute regarding this confidential information and sharing with local governments. This Resolution allows the Village to continue to receive this vital information, with the Village Manager and Finance Director as the authorized users. ROLL CALL:

Trustee Thon	Aye	Vacant	
Trustee Carlson	Aye	Trustee Baumer	Aye
Trustee Cecille	Aye	Trustee Harper	Aye

Motion carried.

RESOLUTION 2017-14

PUBLIC WORKS - Trustee Thon/Trustee Carlson

A-17-032 Motion – Waive Competitive Bidding / Lawn Mowing and Maintenance

Request the Board approve a motion to waive competitive bidding for lawn mowing and grounds maintenance services for certain Village-owned and maintained properties.

Trustee Thon presented the Motion and moved for approval. Trustee Cecille seconded the motion. Public Works Director Matt Mann stated approximately every three years, the Village requests bids for mowing and maintenance for certain Village properties as well as vacant parcels. In the past several years, there have been issues with the low bidder being unable to meet the contract requirements, and needing to seek an alternate contractor. This year, proposals were solicited from local vendors that have demonstrated they are capable of performing the contract requirements. Three bids were received with Clauss Brothers, Inc. being the low bidder. Clauss Brothers was formerly located in Streamwood, is now in Elgin, and has been the Village’s contractor for the last two years.

Trustee Cecille asked about the vacant properties. Mr. Mann stated a list is created by Code Enforcement and supplied to Clauss Brothers for mowing as needed. ROLL CALL:

Trustee Carlson	Aye	Trustee Baumer	Aye
Trustee Cecille	Aye	Trustee Harper	Aye
Trustee Thon	Aye	Vacant	

Motion carried.

A-17-033 Resolution – Approval of Proposal / Lawn Mowing and Maintenance

Request the Board approve a Resolution entitled “A RESOLUTION ACCEPTING THE LOW PROPOSAL AND AUTHORIZING THE VILLAGE PRESIDENT TO EXECUTE ON BEHALF OF THE VILLAGE AND AUTHORIZING THE VILLAGE CLERK TO ATTEST TO A CERTAIN CONTRACT WITH CLAUSS BROTHERS, INC. This Resolution approves a two-year contract with an option for a third year for grounds maintenance of Village owned property including medians, shoulders, special service areas and the three Fire Stations, and vacant property with Clauss Brothers, Inc., 12N330 Switzer Road, Elgin, Illinois, at a cost of \$39,368.00 per year and \$40.00 per cut for vacant property, based on the number of cuts actually made for an estimated total cost of \$56,168.00.

Trustee Thon presented the Resolution and moved for approval. Trustee Cecille seconded the motion. (Note: Narrative for this item with A-17-032.) ROLL CALL:

Trustee Baumer	Aye	Trustee Cecille	Aye
Trustee Harper	Aye	Trustee Thon	Aye
Vacant		Trustee Carlson	Aye

Motion carried.

RESOLUTION 2017-15

A-17-034 Resolution – Approval of Bid / 2017 Various Concrete Reconstruction (VCR) Projects

Request the Board approve a Resolution entitled “A RESOLUTION ACCEPTING THE LOW BID AND AUTHORIZING THE VILLAGE PRESIDENT TO EXECUTE ON BEHALF OF THE VILLAGE AND AUTHORIZING THE VILLAGE CLERK TO ATTEST TO A CERTAIN CONTRACT WITH SUBURBAN CONCRETE, INC.” This Resolution accepts the low bid and authorizes the execution of a contract with Suburban Concrete, Inc., 21227 W. Commercial Drive, Mundelein, Illinois for the removal and reconstruction of certain curbs, driveway aprons and sidewalks included in the 2017 street program for an estimated cost of \$468,187.00.

Trustee Thon presented the Resolution and moved for approval. Trustee Cecille seconded the motion. PW Engineer Alex Riegler stated this concrete work will be performed in conjunction with the road program, both in-house work and contractor resurfacing. Eight bids were received, with Suburban Concrete being the low bid.

They are a new contractor with the Village, and their references from several area municipalities were favorable.

Trustee Harper asked if the concrete is formally tested. Mr. Riegler stated it is tested, and there is engineering oversight on location during the performance of the work. Trustee Carlson expressed concern for a new vendor, and asked if their work in other municipalities is physically checked. Public Works Director Matt Mann stated they do not do a physical check of other municipality work as their specifications may not be identical to Streamwood's requirements. He also stated the contractor is required to follow our specifications for product and style, and the work is also under warranty. ROLL CALL:

Trustee Cecille	Aye	Trustee Harper	Aye
Trustee Thon	Aye	Vacant	
Trustee Carlson	Aye	Trustee Baumer	Aye

Motion carried.

RESOLUTION 2017-16

A-17-035 Resolution – Approval of Bid / Hazelnut Water Tank Maintenance

Request the Board approve a Resolution entitled “A RESOLUTION ACCEPTING THE LOW BID AND AUTHORIZING THE VILLAGE PRESIDENT TO EXECUTE ON BEHALF OF THE VILLAGE AND AUTHORIZING THE VILLAGE CLERK TO ATTEST TO A CERTAIN CONTRACT WITH L.C. UNITED PAINTING CO., INC.” This Resolution accepts the low bid and authorizes the execution of a contract with L.C. United Painting Co. Inc., 3525 Barbara Drive, Sterling Heights, Michigan, 48310 for the exterior repaint with containment, a wet interior repaint, a dry interior repaint and other minor repairs and safety upgrades to the water tower located at 100 Hazelnut Drive for an estimated cost of \$519,000.00.

Trustee Thon presented the Resolution and moved for approval. Trustee Carlson seconded the motion. Public Works Director Matt Mann stated this water tower is scheduled for maintenance this year. Eight bids were received, with L. C. United Painting being the low bid. This company has a solid reputation with our consultants, Dixon Engineering, and their references are favorable. Trustee Harper asked about the “life” of the paint on a tower; Mr. Mann stated it is anticipated to be 15 years. ROLL CALL:

Trustee Harper	Aye	Trustee Thon	Aye
Vacant		Trustee Carlson	Aye
Trustee Baumer	Aye	Trustee Cecille	Aye

Motion carried.

RESOLUTION 2017-17

COMMUNITY DEVELOPMENT – Trustee Cecille/Trustee Baumer

A-17-036 Ordinance – Opting Out of Cook County Ordinances

Request the Board approve an Ordinance entitled “AN ORDINANCE AMENDING TITLE 3, ENTITLED “BUSINESS REGULATIONS,” OF THE VILLAGE CODE OF ORDINANCES OF THE VILLAGE OF STREAMWOOD, ILLINOIS.” This Ordinance approves opting out of certain Cook County ordinances regarding earned sick leave and minimum wages.

Trustee Cecille presented the Ordinance for first reading and posting.

Community Development Director John Peterson stated the Village’s Community and Economic Development Commission have been reviewing two recently adopted Cook County ordinances requiring all employers to offer earned sick leave and minimum wages. A survey was sent to the Streamwood business community asked for their input and comments. As a home rule community, Streamwood has the ability to opt-out of these requirements. The business response was significant, and the CEDC is recommending that the Village opt-out of these Cook County ordinances as it makes it very challenging for communities/businesses near other county borders. Dr. Husar, Sutton Road Animal Clinic, was present and expressed his appreciation to have input into the process.

COMMUNITY AFFAIRS - Trustee Carlson

A-17-037 Resolution – Review of Closed Session Minutes

Request the Board approve a Resolution entitled: “A RESOLUTION REGARDING THE REVIEW OF CLOSED SESSION MINUTES.” This Resolution approves the Village Clerk to keep certain closed session minutes confidential.

Trustee Carlson presented the Resolution and moved for approval. Trustee Harper seconded the motion. Village Attorney Tom Bastian stated this is the semi-annual review of Closed Session minutes and that he is recommending the minutes remain confidential. ROLL CALL:

Trustee Thon	Aye	Vacant	
Trustee Carlson	Aye	Trustee Baumer	Aye
Trustee Cecille	Aye	Trustee Harper	Aye

Motion carried. RESOLUTION 2017-18

I-17-001 Arbor Day Foundation Recognition – Tree City USA

The Arbor Day Foundation once again has recognized the Village of Streamwood as a 2016 Tree City USA, in honor of its commitment to effective urban forest management. Streamwood achieved Tree City USA recognition by meeting the program's four requirements: a tree board or department, a tree-care ordinance, an annual community forestry budget of at least \$2 per capita, and an Arbor Day observance and proclamation. This is the 24th consecutive year of Streamwood's recognition as a Tree City.

PUBLIC COMMENTS:

ADJOURNMENT:

Trustee Baumer moved to adjourn. Trustee Cecille seconded the motion. A voice vote approved the adjournment. The Village Board adjourned their meeting at 7:48 p.m.

Billie D. Roth
Village President

Kittie L. Kopitke
Village Clerk

Approved this 6th day of April 2017