

**MINUTES OF THE REGULAR BOARD MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
HELD ON THURSDAY, FEBRUARY 17, 2011**

CALL TO ORDER:

President Roth called the meeting to order at 7:07 p.m.

ROLL CALL:

Trustee Jason Speer	Absent	Trustee Bill Harper	Present
Trustee Guy Patterson	Present	Trustee Bill Carlson	Present
Trustee Michael Baumer	Present	Trustee Jim Cecille	Present
President Billie D. Roth	Present		

All those answering “present” were physically present at the meeting.

PLEDGE OF ALLEGIANCE:

PRESIDENT’S REPORT:

P-11-001 Commission Reappointments

President Roth requested concurrence with the reappointment of Patricia Hogan, Debbie Karner, Guille Avila and Mary Thon as members of the Community Relations Commission for two year terms expiring in February 2013. Trustee Patterson moved for approval. Trustee Harper seconded the motion. A voice vote was unanimous for approval.

President Roth requested concurrence with the reappointment of Kevin Soss to the Police Pension Board for a two year term expiring in February 2013. Trustee Baumer moved for approval. Trustee Carlson seconded the motion. A voice vote was unanimous for approval.

P-11-002 Recognition of Police Officer Alexander VanDerLinden and Police Canine Zarak

RECESS:

Trustee Baumer moved for a short recess to allow for photos, etc. Trustee Patterson seconded the motion. A voice vote was unanimous for approval. The Village Board recessed at 7:20 p.m.

RECONVENE MEETING:

The Village Board reconvened at 7:39 p.m.

ROLL CALL:

Trustee Jason Speer	Absent	Trustee Bill Harper	Present
Trustee Guy Patterson	Present	Trustee Bill Carlson	Present
Trustee Michael Baumer	Present	Trustee Jim Cecille	Present
President Billie D. Roth	Present		

All those answering “present” were physically present at the meeting.

VILLAGE MANAGER’S REPORT:

APPROVAL OF AGENDA:

Request the Board approve the February 17, 2011 Agenda as presented. Trustee Carlson moved for approval. Trustee Harper seconded the motion. A voice vote was unanimous for approval.

APPROVAL OF THE MINUTES:

Request the Board approve the Minutes of the Regular Board Meeting of Thursday, February 3, 2011, as presented. Trustee Cecille moved for approval. Trustee Carlson seconded the motion. A voice vote was unanimous for approval.

PUBLIC SAFETY - Trustee Harper/Trustee Patterson

A-11-013 Motion – Approval of Purchase of Vehicles – Police Department

Request the Board approve a motion authorizing the purchase of seven (7) model year 2011 Chevrolet Impalas from the State of Illinois Department of Central Management Services low bidder, Green Chevrolet, Jacksonville, Illinois, at a cost not to exceed \$19,614.59 each, or \$137,302.13 for all seven.

This Motion approves the purchase of seven (7) model year 2011 Chevrolet Impala appropriately equipped police vehicles for the Police Department at a cost not to exceed \$19,614.59 each, or \$137,302.13 for all seven. Funds for the purchase are included in the Equipment Replacement Fund in the 2011 Operating and Capital Improvements Budget.

Trustee Harper presented the Motion and moved for approval. Trustee Baumer seconded the motion. Police Chief Alan Popp stated several replacement vehicles were deferred in 2009 and put on a 3-year cycle. Seven vehicles currently need to be replaced as they have reached the end of their usefulness and have growing service issues. This is the last year the Impala police vehicle is being manufactured which will necessitate a change in future vehicle purchases. Trustee Cecille asked if the current equipment can be reused in the new vehicles. Chief Popp stated that it can, and saves a substantial amount of money as it transfers easily. ROLL CALL:

Trustee Harper	Aye	Trustee Patterson	Aye
Trustee Carlson	Aye	Trustee Baumer	Aye
Trustee Cecille	Aye	Trustee Speer	Absent

Motion carried.

LEGISLATIVE - Trustee Baumer/Trustee Speer

A-11-014 Ordinance – Approval of Amendment to the 2010 Operating and Capital Improvements Budget

Request the Board approve an Ordinance entitled “AN ORDINANCE AMENDING ORDINANCE NO. 2009-33 TO PROVIDE FOR YEAR END ADJUSTMENTS OF THE 2010 OPERATING AND CAPITAL IMPROVEMENTS BUDGET.” Additional expenditures were incurred in 2010 that were not anticipated when the original budget document was prepared. This year-end budget adjustment ordinance is an amendment to allow for those additional expenditures.

Trustee Baumer presented the Ordinance for first reading and posting. Finance Director Dave Richardson stated that 2010 was a difficult economic year with a 10% drop in revenues and rising expenses. The Village offered a reduction in force plan for early retirements and no pay increases were granted. Overtime work was greatly reduced and there were no fund transfers for capital replacement plans. The state slowed their payments to the municipalities and Cook County delayed the property tax collection which left the village \$1M short on a cash basis, and \$200,000 short on an accrual basis, which is about what had been anticipated. The General Fund balance is at \$5M representing 25% of expenses. The adjustments needing to be made are in the legal, finance and fire department budgets, and are all related to labor issues. The total adjustment is \$867,000.

COMMUNITY AFFAIRS - Trustee Cecille/Trustee Carlson

A-11-015 Motion – Approval of Lease and Maintenance Agreements / Xerox Copiers for Police Department, Village Hall and Public Works

Request the Board approve a Motion authorizing the execution of three year leases and maintenance agreements with Xerox Corporation for a Xerox 5790P copier for the Police Department at a cost of \$430.77 per month, a Xerox 5790P copier for Village Hall at a cost of \$433.77 per month and a Xerox 5135 copier for Public Works at a cost of \$147.64 per month.

This Motion approves three year leases and maintenance agreements for a Xerox 5790P copier for the Police Department, a Xerox 5790P copier for the Village Hall and a Xerox 5135 copier for Public Works. Xerox Corporation was awarded the State contract through the Department of Central Management Services for provision of copy machines meeting our specifications. The State bid lease and maintenance price is \$430.77 per month for the Police Department, \$433.77 per month for the Village Hall and \$147.64 per month for Public Works.

Trustee Cecille presented the Motion and moved for approval. Trustee Patterson seconded the motion. Assistant Finance Director Mary Johnson stated the leases for the current copiers are expiring and new leases were requested. The state bid contract provides the best price and the copiers will have the same capacity and functions as the existing machines in all three locations. The lease rates are lower than current, and still include all maintenance service and supplies with the exception of paper. Trustee Baumer asked about the Fire Department. Ms. Johnson stated the copier at the Fire Department is on a different lease cycle with more than a year left on the current lease, but that the Fire Department will likely be added into the same contract when their lease is set to expire. ROLL CALL:

Trustee Patterson	Aye	Trustee Carlson	Aye
Trustee Baumer	Aye	Trustee Cecille	Aye
Trustee Speer	Absent	Trustee Harper	Aye

Motion carried.

PUBLIC WORKS - Trustee Carlson/Trustee Cecille

A-11-016 Resolution – Approval of Contract / Grounds Maintenance

Request the Board approve a Resolution entitled “A RESOLUTION ACCEPTING THE LOW BID AND AUTHORIZING THE VILLAGE PRESIDENT TO EXECUTE ON BEHALF OF THE VILLAGE AND AUTHORIZING THE VILLAGE CLERK TO ATTEST TO A CERTAIN CONTRACT WITH CLAUSS BROTHERS, INC.” This Resolution approves a three-year contract for grounds maintenance of Village owned property including medians, rights-of-way, special service areas and vacant property with Clauss Brothers, Inc., 360 W. Schaumburg Road, Streamwood, Illinois, at a total cost of \$12,893.00 per year, based on the number of cuts actually made.

Trustee Carlson presented the Resolution and moved for approval. Trustee Baumer seconded the motion. Public Works Director Matt Mann reviewed the proposed contract, stating it was the low bid received, and that he was very pleased it was a local contractor. Clauss Brothers will maintain special service areas and specific median properties as requested, as well as vacant properties as requested by the Village. Trustee Baumer confirmed the prior contractor had been Sebert Landscaping, and asked about the increased overall cost of the contract. Mr. Mann indicated additional special service areas had been added into this contract for maintenance. Trustee Cecille asked about the vacant property mowing and if the contractor would be required to clean up the clippings. Mr. Mann indicated it is in the contract to do so. Community Development Director John Peterson reminded the Board that not all vacant properties are being mowed at the Village’s request and that some are maintained by the current owner, often a bank or property management company, and that the Village would not be able to regulate the quality of the mowing service at these locations. Trustee Harper asked if the Ordinances governing property maintenance needed to address this issue; Mr. Peterson stated that the property management companies have usually been cooperative if a property needs additional clean up. ROLL CALL:

Trustee Carlson	Abstain	Trustee Baumer	Aye
Trustee Cecille	Aye	Trustee Speer	Absent
Trustee Harper	Aye	Trustee Patterson	Aye

Motion carried.

RESOLUTION 2011-4

COMMUNITY DEVELOPMENT – Trustee Speer/Trustee Harper

A-11-017 Ordinance – Approval of Special Use / 1092 Frances Drive / Crossfit IX

Request the Board approve an Ordinance entitled “AN ORDINANCE GRANTING A SPECIAL USE PERMIT TO PERMIT THE OPERATION OF A FITNESS GYM IN AN I-1 RESTRICTED INDUSTRIAL DISTRICT, 1092 FRANCES DRIVE, STREAMWOOD, ILLINOIS.” This Ordinance authorizes the issuance of a Special Use Permit for the operation of a fitness gym, Crossfit IX, at 1092 Frances Drive. Regular business hours for Crossfit will be before and after the regular hours of the other businesses in the area or limited to six students between the hours of 6 a.m. and 5 p.m. weekdays and classes will not be scheduled back to back.

Trustee Harper presented the Ordinance for first reading and posting. Community Development Director John Peterson stated the petitioner is requesting to open a fitness gym in the industrial park building across from Meyer Material. It is a 1200 square foot warehouse space. The Zoning Board reviewed the request. An adjacent business owner expressed concern regarding parking. After discussion, the petitioner agreed to limitations on the class hours/number of students. Mr. Peterson stated he had visited the location on several occasions at various times during the day and did not observe any parking issues. Petitioner Arnel Delosreyes was present and stated he is a fitness trainer and was seeking a location to hold small group fitness classes. Trustee Cecille asked if this included any fighting sports, such as boxing or kickboxing; Mr. Delosreyes stated it did not and he was strictly a physical fitness trainer. Trustee Carlson confirmed that Mr. Delosreyes would also be carrying adequate liability coverage for the business.

Mr. Delosreyes stated that he will need to modify the name of the business because of a legal conflict; the name will be Crossfit Caliber. Attorney Mary Connolly stated the Ordinance will be modified as needed and ready for the second reading on March 3rd.

FINANCE - Trustee Patterson/Trustee Baumer

A-11-018 Motion – Approval of Semi-Monthly Expenditures

Request the Board approve the semi-monthly expenditures in the amount of \$223,008.10 which represents the total of the schedule of bills dated February 17, 2011.

General Corporate Fund	\$207,281.45
Wetland Special Service Area	15.04
Capital Replacement Fund	545.00
Water and Sewer Fund	12,158.20
Golf Fund	<u>3,008.41</u>
Total	<u>\$223,008.10</u>

Trustee Patterson moved for approval of the semi-monthly expenses as presented. Trustee Carlson seconded the motion. Finance Director Dave Richardson noted that \$85,000 of these expenses is for road salt. ROLL CALL:

Trustee Baumer	Aye	Trustee Cecille	Aye
Trustee Speer	Absent	Trustee Harper	Aye
Trustee Patterson	Aye	Trustee Carlson	Aye

Motion carried.

TOWN HALL SESSION:

ADJOURNMENT TO CLOSED SESSION:

Trustee Harper moved to adjourn to Closed Session for discussion regarding collective bargaining and personnel. Trustee Carlson seconded the motion. ROLL CALL:

Trustee Cecille	Aye	Trustee Speer	Absent
Trustee Harper	Aye	Trustee Patterson	Aye
Trustee Carlson	Aye	Trustee Baumer	Aye

Motion carried. The Village Board adjourned to Closed Session at 8:09 p.m.

Billie D. Roth
Village President

Kittie L. Kopitke
Village Clerk

Approved this 3rd day of March 2011.