

MINUTES OF THE WORKSHOP
OF THE PRESIDENT AND BOARD OF TRUSTEES
HELD ON THURSDAY, OCTOBER 10, 2013

GOALS AND OBJECTIVES

CALL TO ORDER

President Roth called the workshop to order at 6:35 p.m.

ROLL CALL

Trustee William Harper	Present	Trustee Mary Thon	Present
Trustee Guy Patterson	Present	Trustee William Carlson	Present
Trustee Michael Baumer	Present	Trustee James Cecille	Absent
President Billie D. Roth	Present		

All those answering “present” were physically present at the meeting.

Also present was Village Manager Gary O’Rourke; Village Clerk Kittie Kopitke; Village Attorney Tom Bastian; Finance Director Mary Johnson, Senior Accountant Josh Peacock and IT Coordinator Victor Ambroziak; Fire Chief Chris Clark; Planning/Human Resources Director Sharon Caddigan; Police Chief Jim Keegan and Deputy Police Chief Jim Gremo; Public Works Director Matt Mann. Facilitator from Executive Service Corps –John Mayer.

PLEDGE OF ALLEGIANCE

The Village Board is meeting for a Workshop with staff to plan for the 2014 Goals and Objectives.

Village Manager Gary O’Rourke stated the Board asked for an action plan—cost estimates and an expected timeline – for the goals discussed in prior meetings. Staff has provided their best estimates based on the current information.

Fire Chief Chris Clark reviewed the general needs to reopen Fire Station #31, including staffing and building improvements.

Public Works Director Matt Mann reviewed a five year plan regarding water and sewer needs, including expected regulatory changes for inflow and infiltration monitoring, as well as costs related to the I-90 water main relocation, and anticipated mandates regarding storm water and sanitary sewer regulations. Mr. O’Rourke commented regarding meetings with JAWA and the Illinois Toll Highway Authority and the financial impact potential to individual municipalities as JAWA. Discussions continue on this matter, and the potential debt may be restructured and refinanced through JAWA bonds.

IT Coordinator Victor Ambroziak discussed researching available software that may allow further integration and consolidation of departmental software and usage, with the intent that the department software can “talk” to each other. He is exploring what other municipalities may already be using, and the costs of seeking this type of integrated system. Finance Director Mary Johnson commented that it took close to a year to completely implement new financial software to ensure no disruptions and provide necessary redundancy during the implementation.

HR Director Sharon Caddigan stated she will be discussing with the Board in Closed Session a possible modification to the non-union wage matrix. She also stated that the evaluation process is being reviewed. Additional employee training opportunities throughout the Village are being explored as well.

Village Manager O’Rourke reviewed the on-going Board goals regarding a balanced budget, staffing, funding road repairs, ERF and FERF, workforce training, economic development and potential redevelopment areas, and necessary ordinance review to address distressed properties, rental properties, and multiple family living arrangements.

The Board and staff took a short break at 7:58 p.m., and reconvened at 8:15 p.m.

ROLL CALL

Trustee William Harper	Present	Trustee Mary Thon	Present
Trustee Guy Patterson	Present	Trustee William Carlson	Present
Trustee Michael Baumer	Present	Trustee James Cecille	Absent
President Billie D. Roth	Present		

All those answering “present” were physically present at the meeting.

Also present was Village Manager Gary O’Rourke; Village Clerk Kittie Kopitke; Village Attorney Tom Bastian; Finance Director Mary Johnson, Senior Accountant Josh Peacock and IT Coordinator Victor Ambroziak; Fire Chief Chris Clark; Planning/Human Resources Director Sharon Caddigan; Police Chief Jim Keegan and Deputy Police Chief Jim Gremo; Public Works Director Matt Mann. Facilitator from Executive Service Corps –John Mayer.

RECESS TO CLOSED SESSION

Trustee Patterson moved to Recess to Closed Session. Trustee Harper seconded the motion.

ROLL CALL:

Trustee Thon	Aye	Trustee Patterson	Aye
Trustee Carlson	Aye	Trustee Baumer	Aye
Trustee Cecille	Absent	Trustee Harper	Aye

Motion carried. The Board recessed to Closed Session at 8:17 p.m.

RECONVENE WORKSHOP MEETING

The Board reconvened at 9:05 p.m.

ROLL CALL

Trustee William Harper	Present	Trustee Mary Thon	Present
Trustee Guy Patterson	Present	Trustee William Carlson	Present
Trustee Michael Baumer	Present	Trustee James Cecille	Absent
President Billie D. Roth	Present		

All those answering “present” were physically present at the meeting.

Also present was Village Manager Gary O’Rourke; Village Clerk Kattie Kopitke; Village Attorney Tom Bastian; Finance Director Mary Johnson, Senior Accountant Josh Peacock and IT Coordinator Victor Ambroziak; Fire Chief Chris Clark; Planning/Human Resources Director Sharon Caddigan; Police Chief Jim Keegan and Deputy Police Chief Jim Gremo; Public Works Director Matt Mann. Facilitator from Executive Service Corps –John Mayer.

The Board thanked staff for all their work and input regarding the goal planning for 2014 and the planning for upcoming Budget discussions as well.

Trustee Patterson moved to adjourn. Trustee Baumer seconded the motion. A voice vote was unanimous for approval. The Board adjourned the Workshop at 9:12 p.m.

Billie D. Roth
Village President

Kattie L. Kopitke
Village Clerk

Approved this 7th day of November 2013.