

**MINUTES OF THE REGULAR BOARD MEETING  
OF THE PRESIDENT AND BOARD OF TRUSTEES  
HELD ON THURSDAY, FEBRUARY 2, 2017**

**CALL TO ORDER:**

President Roth called the meeting to order at 7:09 p.m.

**ROLL CALL:**

Trustee William Harper	Present	Trustee Mary Thon	Present
Vacant		Trustee William Carlson	Present
Trustee Michael Baumer	Present	Trustee James Cecille	Present
President Billie D. Roth	Present		

All those answering “present” were physically present at the meeting.

**PLEDGE OF ALLEGIANCE:**

**PRESIDENT’S REPORT:**

P-17-001 Proclamation – Streamwood 60<sup>th</sup> Anniversary Month

Trustee Baumer read the Proclamation that February of 2017 is the 60<sup>th</sup> Anniversary Month of Streamwood’s incorporation as a village. President Roth stated that it is an exciting year for the Village and that the 60<sup>th</sup> Anniversary will be included in upcoming Village events.

**VILLAGE MANAGER’S REPORT:**

Village Manager Sharon Caddigan reported that on January 16, an In Service Day, the Fire Department provided safety training, an analysis of evacuation procedures, and general safety knowledge. Ms. Caddigan asked Fire Chief Chris Clark to discuss the letter he received from the Elgin Fire Department recognizing one of our firefighter/paramedics. Chief Clark reported that FF/Paramedic Erik Casey was returning home after a shift when he came across a vehicle that had driven off the road and was on fire. The driver of the vehicle was not breathing but Erik was able to get him breathing again and turned the driver over to the Elgin Fire Department when they arrived. The Elgin Fire Chief commended Erik’s actions and he and FF/Paramedic Chris Tierney, who assisted with an accident last year, will be recognized by the Elgin Fire Department sometime this month.

**APPROVAL OF AGENDA:**

Request the Board approve the February 02, 2017 Agenda as presented. Trustee Cecille moved for approval. Trustee Baumer seconded the motion. A voice vote approved the Agenda as presented.

**APPROVAL OF THE MINUTES:**

Request the Board approve the Minutes of the Regular Board Meeting of Thursday, January 19, 2017 as presented. Trustee Harper moved for approval. Trustee Carlson seconded the motion. A voice vote approved the Minutes as presented.

**LEGISLATIVE - Trustee Harper**

**A-17-014 Resolution – Appropriating Funds for East Avenue Section 15-00059-00-CH**

Request the Board approve a Resolution entitled “A RESOLUTION APPROVING AN INTERGOVERNMENTAL AGREEMENT WITH THE STATE OF ILLINOIS AND THE VILLAGE OF STREAMWOOD APPROPRIATING FUNDS FOR THE EAST AVENUE INTERSECTION IMPROVEMENT PROJECT.” This Resolution authorizes the appropriation of Motor Fuel Tax Funds for the East Avenue Intersection Improvement Project estimated at \$143,700.

Trustee Harper presented the Resolution and moved for approval. Trustee Carlson seconded the motion. Public Works Director Matt Mann explained that East Avenue currently has two lanes southbound, one which goes straight and also serves as a right-turn lane for drivers going west on Irving Park and a dedicated left-turn lane that allows drivers to turn and go east. A dedicated right-turn lane would reduce congestion at this intersection. Other improvements include new crosswalks and new traffic signals. This agreement is required by the State of Illinois in order to move along with the project. Phase 1 has been approved by IDOT and this agreement will cover Phase 2 and Phase 3. The remaining cost is estimated to be \$765,500. The Village of Streamwood’s share of the cost would be \$143,700 and these funds must be appropriated by passing a resolution for our local match. ROLL CALL:

Trustee Harper	Aye	Trustee Thon	Aye
		Trustee Carlson	Aye
Trustee Baumer	Aye	Trustee Cecille	Aye

Motion carried. RESOLUTION 2017-5

A-17-015 Resolution – East Avenue Improvement Project Engineering Services Agreement / HR Green

Request the Board approve a Resolution entitled “A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF AN ENGINEERING SERVICES AGREEMENT FOR MOTOR FUEL TAX FUNDS WITH HR GREEN, INC. TO PROVIDE PHASE 2 ENGINEERING SERVICES FOR EAST AVENUE AT ITS INTERSECTION WITH IRVING PARK ROAD (ROUTE 19).” This Resolution approves professional engineering services for Phase 2 engineering for East Avenue at its intersection with Irving Park Road (Route 19) for a cost not to exceed \$50,500.

Trustee Harper presented the Resolution and moved for approval. Trustee Carlson seconded the motion. Public Works Director Matt Mann stated that this resolution is for the professional services of HR Green for Phase 2 of the East Avenue project. Phase 1 for the engineering has already been approved by IDOT. This agreement requires that we approved a portion of Phase 2. The total amount for Phase 2 is estimated at \$50,500, with the Village paying approximately \$20,000. ROLL CALL:

Trustee Harper	Aye	Trustee Thon	Aye
		Trustee Carlson	Aye
Trustee Baumer	Aye	Trustee Cecille	Aye

Motion carried. RESOLUTION 2017-6

**COMMUNITY AFFAIRS - Trustee Carlson**

A-17-016 Resolution – Professional Services Agreement for Comprehensive Plan Amendment / GINKGO Planning and Design, Inc.

Request the Board approve a Resolution entitled “A RESOLUTION ACCEPTING THE PROPOSAL AND AUTHORIZING THE VILLAGE PRESIDENT TO EXECUTE ON BEHALF OF THE VILLAGE AND AUTHORIZING THE VILLAGE CLERK TO ATTEST TO A CERTAIN PROFESSIONAL SERVICES AGREEMENT WITH GINKGO PLANNING AND DESIGN, INC. TO CONDUCT A COMPREHENSIVE PLAN AMENDMENT.” This Resolution approves a professional services agreement with GINGKO Planning and Design, Inc. to conduct a comprehensive plan amendment.

Trustee Carlson presented the Resolution and moved for approval. Trustee Cecille seconded the motion. Community Development Director John Peterson stated that one of the Village Board goals for 2017 is the revision of the Village’s Comprehensive Plan. The last amendment to this document was done in 2007. Over the past ten years there has been much growth and development in certain portions of the Village. The recommendations in the current Comprehensive Plan were followed over the past ten years but need to be updated to reflect economic trends and other factors, such as transportation options. A request for proposal was sent out in December and six firms

responded. GINKGO Planning and Design was the most cost competitive and they propose to use economic development, engineering, and transportation consultants that are familiar with the Village. President Roth stated that she, Ms. Caddigan, and Mr. Peterson met with GINGKO this week to go over their presentation. Representatives from GINGKO provided a presentation. ROLL CALL:

Trustee Harper	Aye	Trustee Thon	Aye
		Trustee Carlson	Aye
Trustee Baumer	Aye	Trustee Cecille	Aye

Motion carried. RESOLUTION 2017-7

**COMMUNITY DEVELOPMENT – Trustee Cecille/Trustee Baumer**

**A-17-017 Ordinance Amendment – Westbrook Senior Living Garages / 110 W. Schaumburg Road**

Request the Board approve an Ordinance entitled “AN ORDINANCE AUTHORIZING THE EXECUTION OF SECOND AMENDMENT TO AN EXISTING PLANNED DEVELOPMENT AGREEMENT TO ALLOW ADDITIONAL ACCESSORY STRUCTURES – WESTBROOK SENIOR LIVING – 110 WEST SCHAUMBURG ROAD.” This Ordinance authorizes the execution of a second amendment to an existing Planned Unit Development Agreement adding garages to Westbrook Senior Living located at 110 W. Schaumburg Road.

Trustee Cecille presented the Ordinance for first reading and posting.

Community Development Director John Peterson reviewed the request to add additional garage buildings for the Westbrook Senior Living facility. Since opening, they have additional demand for enclosed parking for their senior apartment residents. Three additional garage buildings, with a total of 16 parking spaces, are proposed at the back of the facility, bringing the total to 34 enclosed garage spaces. Mr. Peterson noted concern from the Planning and Zoning Board regarding adequate room for backing out of the garages. The plans have been revised to allow additional space. The Planning and Zoning Board recommended in favor of this request, and staff concurs.

Mr. Steve Cross, engineer for the project, was present for questions. He showed a rendering of the proposed garages, and the changes providing additional space for maneuvering. Trustee Harper expressed concern for no barrier to protect pedestrians on the adjacent sidewalk. Mr. Cross stated it would be very difficult to add a barrier retroactively, and that it would also then become a single-file pathway. Trustee Harper suggested reducing the angle of the curb for garage #5 to make backing out easier, and Mr. Cross stated that could be done. Trustee Cecille asked that the curb be straightened to allow additional space and Mr. Cross stated he would be willing to

do that. Trustee Cecille asked if the garages have a storage room; Mr. Peterson stated there are locking wall cabinets for storage in the garages. Mr. Cross was asked to provide new drawings prior to the next meetings showing the adjustments discussed.

**FINANCE - Trustee Harper/Trustee Thon**

A-17-018 Motion – Approval of Semi-Monthly Expenditures

Request the Board approve the semi-monthly expenditures in the amount of \$931,373.50 which represents the total of the schedule of bills dated February 2, 2017.

General Fund	\$ 76,456.25
Wetland Special Service Area	193.18
Street Improvement Fund	194,344.97
Facilities Replacement Fund	20,984.95
Water and Sewer Fund	585,297.66
Golf Fund	37,232.33
Police Pension Fund	10,225.22
Firefighters Pension Fund	<u>6,638.94</u>
 Total	 <u>\$ 931,373.50</u>

Trustee Harper moved for approval of the semi-monthly expenditures as presented. Trustee Carlson seconded the motion. ROLL CALL:

Trustee Harper	Aye	Trustee Thon	Aye
		Trustee Carlson	Aye
Trustee Baumer	Aye	Trustee Cecille	Aye

Motion carried.

**PUBLIC WORKS - Trustee Thon/Trustee Carlson**

**A-17-019 Motion – Approval of Purchase of Two (2) Ford Trucks for Public Works Use**

Request the Board approve a motion authorizing the purchase of one 2017 Ford F-550 and one 2017 F-250 trucks from Currie Motors of Frankfort, Illinois at a cost not to exceed \$62,385.00 total.

This Motion approves the purchase of one 2017 Ford F-550 in the amount of \$36,228.00 and one 2017 Ford F-250 in the amount of \$26,157.00 for a total of \$62,385.00. Currie Motors of Frankfort, Illinois is the low bid from the Suburban Purchasing Cooperative. Funds to purchase these vehicles are included in the Equipment Replacement Fund in the 2017 Budget.

Trustee Thon presented the Resolution and moved for approval. Trustee Carlson seconded the motion. Public Works Director Matt Mann stated these two trucks will replace two older trucks. The F-550 truck is for the street department and the F-250 for the landscape department. Trustee Cecille asked if there was any equipment on the existing vehicles that could be used on the new vehicles. Mr. Mann replied that there were issues with the existing equipment and that it couldn't be removed. Trustee Harper asked if the F-550 was the smallest Public Works dump truck. Mr. Mann replied that it was. Trustee Harper asked if the vehicles being replaced would be sent to auction with the existing equipment. Mr. Mann replied that they would.

ROLL CALL:

Trustee Harper	Aye	Trustee Thon	Aye
		Trustee Carlson	Aye
Trustee Baumer	Aye	Trustee Cecille	Aye

Motion carried.

**PUBLIC COMMENTS:**

**ADJOURNMENT:**

Trustee Cecille moved that the Board Meeting be adjourned. Trustee Carlson seconded the motion. A voice vote approved the adjournment. The Village Board adjourned at 8:18 p.m.

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Billie D. Roth  
Village President

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Barbara Humphrey  
Deputy Village Clerk

Approved this 16th day of February 2017