

**MINUTES OF THE REGULAR BOARD MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
HELD ON THURSDAY, DECEMBER 21, 2017**

CALL TO ORDER:

President Roth called the meeting to order at 7:04 p.m.

ROLL CALL:

Trustee William Harper	Present	Trustee Mary Thon	Present
Trustee Larry Schmidt	Present	Trustee William Carlson	Present
Trustee Michael Baumer	Present	Trustee James Cecille	Present
President Billie D. Roth	Present		

All those answering “present” were physically present at the meeting.

PLEDGE OF ALLEGIANCE:

PRESIDENT’S REPORT:

P-17-001 Police Department Promotion

Josh Norum, Deputy Police Chief

RECESS:

Trustee Baumer moved for a short recess to allow for photos and refreshments. Trustee Harper seconded the motion. A voice vote approved the recess. The Village Board recessed their meeting at 7:11 p.m.

RECONVENE MEETING:

The Village Board reconvened their meeting at 7:45 p.m.

ROLL CALL:

Trustee William Harper	Present	Trustee Mary Thon	Present
Trustee Larry Schmidt	Present	Trustee William Carlson	Present
Trustee Michael Baumer	Present	Trustee James Cecille	Present
President Billie D. Roth	Present		

All those answering “present” were physically present at the meeting.

VILLAGE MANAGER’S REPORT:

Village Manager Sharon Caddigan reviewed the 60th anniversary festivities from throughout 2017 and stated the Village is in a healthy financial situation going into 2018 with a balanced budget and \$8M in planned capital projects.

APPROVAL OF AGENDA:

Request the Board approve the December 21, 2017 Agenda as presented. Trustee Baumer moved for approval. Trustee Carlson seconded the motion. A voice vote approved the Agenda as presented.

APPROVAL OF THE MINUTES:

Request the Board approve the Minutes of the Regular Board Meeting of December 7, 2017 as presented. Trustee Carlson moved for approval. Trustee Cecille seconded the motion. A voice vote approved the Minutes as presented.

COMMUNITY AFFAIRS - Trustee Harper/Trustee Baumer

A-17-128 Ordinance – Approval of 2018 Non-Union Employee Pay Plan

Request the Board approve an Ordinance entitled “AN ORDINANCE AMENDING TITLE 1, CHAPTER 11, SECTION 2-2 OF THE VILLAGE CODE OF THE VILLAGE OF STREAMWOOD, COOK COUNTY, ILLINOIS.” This Ordinance establishes 2018 salary ranges for the eight job categories affecting non-union Village employees.

Trustee Harper presented the Ordinance for second reading and moved for approval. Trustee Carlson seconded the motion. ROLL CALL:

Trustee Harper	Aye	Trustee Thon	Aye
Trustee Schmidt	Aye	Trustee Carlson	Aye
Trustee Baumer	Aye	Trustee Cecille	Aye

Motion carried.

ORDINANCE 2017-30

FINANCE - Trustee Thon/Trustee Cecille

A-17-131 Motion – Approval of Semi-Monthly Expenditures

Request the Board approve the semi-monthly expenditures in the amount of \$1,514,293.59 which represents the total of the schedule of bills dated December 21, 2017.

General Fund	\$ 573,691.26
Wetland Special Service Area	2,689.23
Street Improvement Fund	120,712.24
Equipment Replacement Fund	20,813.00
Facilities Replacement Fund	202,584.84
Water and Sewer Fund	572,281.86
Golf Fund	15,473.73
Police Pension Fund	2,519.43
Firefighters Pension Fund	<u>3,528.00</u>
Total	<u>\$ 1,514,293.59</u>

Trustee Thon moved for approval of the semi-monthly expenditures as presented. Trustee Cecille seconded the motion. ROLL CALL:

Trustee Thon	Aye	Trustee Schmidt	Aye
Trustee Carlson	Aye	Trustee Baumer	Aye
Trustee Cecille	Aye	Trustee Harper	Aye

Motion carried.

I-17-001 Information Item – GFOA Financial Reporting Award

The Village of Streamwood has been awarded the Certificate for Achievement in Excellence in Financial Reporting by the Government Finance Officers Association (GFOA) for our Comprehensive Annual Financial Report (CAFR). This Certificate is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment. The Village's CAFR was judged by an impartial panel and found to demonstrate a spirit of full disclosure and transparency. This is the 29th consecutive year that the Village has received this prestigious award.

LEGISLATIVE – Trustee Schmidt/Trustee Carlson

A-17-132 Ordinance – Amending Personnel Manual

Request the Board approve an Ordinance entitled “AN ORDINANCE AMENDING TITLE 1, CHAPTER 11 OF THE VILLAGE CODE OF STREAMWOOD AMENDING THE PERSONNEL POLICY MANUAL.” This Ordinance makes changes to the Village’s Personnel Manual to ensure compliance with recent state mandates regarding anti-harassment, child bereavement leave, victim’s rights and changes to non-union employee benefits upon retirement.

Trustee Schmidt presented the Ordinance for first reading and posting.

Village Manager Sharon Caddigan stated that there are several new state mandates relative to anti-discrimination and anti-harassment that need to be included in our Personnel policies. Specific language relative to the “Whistleblower Act” needs to be added, and a Victim Economic Safety and Security Act (VESSA) which requires employers to provide 12 weeks of unpaid leave for victims of sexual assault and domestic battery. These policies would be applicable to all employees.

Two additional changes would affect non-union employees only. (Union employees would require changes to their collective bargaining agreements.) A policy for bereavement leave in the event of a child’s death allows an additional 5 unpaid days off, and up to 6 weeks in the event two or more children die. The second change is relative to vacation pay out at retirement. This change would have the accrued vacation pay out 30 days after retirement; it would not affect the retiree’s final salary and is not pensionable and the Village would not be subject to an IMRF penalty.

PUBLIC SAFETY - Trustee Cecille/Trustee Thon

A-17-130 Ordinance – Approval of Disposal of Surplus Equipment

Request the Board approve an Ordinance entitled “AN ORDINANCE AUTHORIZING THE SALE BY PUBLIC AUCTION, PRIVATE SALE, OR TRANSFER OF SURPLUS PERSONAL PROPERTY OWNED BY THE VILLAGE OF STREAMWOOD.” This Ordinance approves declaring various items surplus and authorizing the disposal of these items by private sale, auction, trade-in, donation or to otherwise discard them at the least cost to the Village.

Trustee Cecille presented the Ordinance and moved for approval. Trustee Baumer seconded the motion. ROLL CALL:

Trustee Schmidt	Aye	Trustee Carlson	Aye
Trustee Baumer	Aye	Trustee Cecille	Aye
Trustee Harper	Aye	Trustee Thon	Aye

Motion carried.

ORDINANCE 2017-31

A-17-133 Resolution – Approval of 1750 GPM Stainless Steel Pumper Fire Truck

Request the Board approve a Resolution entitled “A RESOLUTION AUTHORIZING THE VILLAGE PRESIDENT TO EXECUTE ON BEHALF OF THE VILLAGE AND AUTHORIZING THE VILLAGE CLERK TO ATTEST TO A CERTAIN CONTRACT WITH SEAGRAVE FIRE APPARATUS, LLC FOR THE PURCHASE OF ONE 1750 GPM STAINLESS STEEL PUMPER FIRE TRUCK.” This Resolution approves a contract for the purchase of a 1750 GPM Stainless Steel Pumper Fire Truck from FWD Seagrave Fire Apparatus, LLC, Clintonville, Wisconsin at a cost of \$589,519. Funds to purchase this vehicle are available in the Equipment Replacement Fund in the 2018 Budget.

Trustee Cecille presented the Resolution and moved for approval. Trustee Carlson seconded the motion. Fire Chief Chris Clark stated this truck will replace Truck #31 which was scheduled for replacement in 2017 and was deferred. The new truck has all of the capabilities of the existing equipment but is nearly two feet shorter, more fuel efficient and more environmentally friendly. It has additional safety features as well. Existing Truck #31 will remain in the fleet as a spare vehicle to be used if another piece of equipment is being serviced or repaired. ROLL CALL:

Trustee Carlson	Aye	Trustee Baumer	Aye
Trustee Cecille	Aye	Trustee Harper	Aye
Trustee Thon	Aye	Trustee Schmidt	Aye

Motion carried.

RESOLUTION 2017-62

PUBLIC WORKS - Trustee Baumer/Trustee Harper

A-17-134 Motion – Compact Track Loader (Skid Steer) Purchase

Request the Board approve a Motion authorizing the purchase of one 2017 New Holland C238 compact track loader (skid steer) at a cost not to exceed \$64,504.64 from Martin Implement Sales Industries.

This Motion approves the purchase of a 2017 New Holland C238 Compact Track Loader (skid steer) from Martin Implement Sales Industries, 420 Nolen Drive, South Elgin, IL at a cost of \$64,504.64. This replaces a 1992 Case Skid Steer which was declared surplus and sent to auction. Funds to purchase this vehicle are available in the Equipment Replacement Fund in the 2017 Budget.

Trustee Baumer presented the Motion and moved for approval. Trustee Carlson seconded the motion. Public Works Director Matt Mann stated the department uses two current skid steers in the landscaping and streets departments and for material handling. The new skid steer has “tracks” rather than wheels, making it much easier to work on challenging and sensitive terrain without as much damage. It will replace a 1992 skid steer which will be sent to auction. Trustee Schmidt confirmed this will provide the PW Department with a wheel-equipped skid steer and a track-equipped

skid steer. Mr. Mann also stated the existing attachments will also be re-used on the new skid steer. Trustee Cecille asked about a trailer; Mr. Mann stated the trailer currently used will fit the new equipment as well. ROLL CALL:

Trustee Baumer	Aye	Trustee Cecille	Aye
Trustee Harper	Aye	Trustee Thon	Aye
Trustee Schmidt	Aye	Trustee Carlson	Aye

Motion carried.

COMMUNITY DEVELOPMENT – Trustee Carlson/Trustee Schmidt

I-17-002 Information Item – Holiday Closings

Please be advised that the Village will be closed on December 25-26, 2017, and on January 1, 2018 for the holidays. On behalf of the Village President and Board of Trustees, we wish everyone a very joyous and safe holiday season.

PUBLIC COMMENTS:

ADJOURNMENT:

Trustee Cecille moved to adjourn. Trustee Schmidt seconded the motion. A voice vote approved the Adjournment. The Village Board adjourned their meeting at 8:01 p.m.

Billie D. Roth
Village President

Kittie L. Kopitke
Village Clerk

Approved this 4th day of January 2018