

**MINUTES OF THE REGULAR BOARD MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
HELD ON THURSDAY, NOVEMBER 5, 2015**

CALL TO ORDER:

President Roth called the meeting to order at 7:11 p.m.

ROLL CALL:

Trustee William Harper	Present	Trustee Mary Thon	Present
Trustee Guy Patterson	Present	Trustee William Carlson	Present
Trustee Michael Baumer	Present	Trustee James Cecille	Absent
President Billie D. Roth	Present		

All those answering “present” were physically present at the meeting.

PLEDGE OF ALLEGIANCE:

PRESIDENT’S REPORT:

P-15-001 Commission appointment and re-appointment

President Roth requested concurrence with the reappointment of Dawn Leardi as Chair of the Blood Commission for a two year term expiring October 2017. Trustee Baumer moved for approval. Trustee Thon seconded the motion. A voice vote approved the reappointment.

President Roth requested concurrence with the reappointment of Katy Dolan Baumer, Rosa Acosta and Leia Chapas to the Blood Commission for two years terms expiring October 2017. Trustee Thon moved for approval. Trustee Harper seconded the motion. A voice vote approved the reappointments.

President Roth requested concurrence with the reappointment of Christy Groves and EileenMary King to the Blood Commission for one year terms expiring October 2016. Trustee Patterson moved for approval. Trustee Carlson seconded the motion. A voice vote approved the reappointments.

President Roth requested concurrence with the appointment of Rick Heidner to the Community and Economic Development Commission for a term to expire January 2017. Trustee Baumer moved for approval. Trustee Patterson seconded the motion. A voice vote approved the appointment.

President Roth invited all to the Cultures of our Community Event hosted by the Streamwood Community Relations Commission. It will be on Saturday, November 7 from 1-4 p.m. at Poplar Creek Library on South Park Avenue.

VILLAGE MANAGER'S REPORT:

Village Manager Sharon Caddigan reported that the CEDC will meet on Monday, November 9 to continue planning the spring Manufacturers' Camp and will be expanding to include South Elgin High School as well.

Ms. Caddigan and President Roth are also involved in the NIMS Accreditation program for industrial tech programs and have been attending meetings, audits and working with Streamwood High School. If approved, SHS would be only the 2nd high school in Illinois to have earned this accreditation.

APPROVAL OF AGENDA:

Request the Board approve the November 5, 2015 Agenda as presented. Trustee Patterson moved for approval. Trustee Carlson seconded the motion. A voice vote approved the Agenda as presented.

APPROVAL OF THE MINUTES:

Request the Board approve the Minutes of a Board Workshop Meeting of Thursday, October 8, 2015, the Minutes of the Regular Board Meeting of Thursday, October 15, 2015 and the Minutes of a Board Workshop Meeting of Thursday, October 22, 2015 as presented. Trustee Harper moved for approval. Trustee Carlson seconded the motion. A voice vote approved the Minutes as presented.

COMMUNITY DEVELOPMENT – Trustee Cecille/Trustee Baumer

A-15-117 Ordinance – Approval of Special Use for Sale of Alcoholic Beverages / 190 N. Barrington Road / Supermercado Fiesta Mexicana Inc.

Request the Board approve an Ordinance entitled “AN ORDINANCE GRANTING A SPECIAL USE PERMIT TO ALLOW FOR THE OPERATION OF A GROCERY STORE/RESTAURANT WITH THE SALE OF ALCOHOLIC BEVERAGES WITH CONSUMPTION ON AND OFF PREMISES IN A C-2 COMMERCIAL DISTRICT, 190 N. BARRINGTON ROAD.” This Ordinance approves a Special Use Permit to allow the operation of a grocery store/restaurant with the sale and service of alcoholic beverages, 190 N. Barrington Road, Supermercado Fiesta Mexicana Inc.

Trustee Baumer presented the Ordinance for first reading and posting.

Community Development Director John Peterson stated the petitioner currently operates a small grocery store at this location, and has a small eating area for food made on the premises. He wishes to add beer to the menu for on-premise service, as well as packaged beer for off-premise consumption. The Petitioner appeared

before the Planning & Zoning Board but the floor plan submitted was inaccurate. The Planning & Zoning Board recommended favorably for the use with the condition that a revised floor plan be submitted and approved by the Community Development Director prior to coming before the Village Board. The petitioner has since agreed to lease adjacent space which allows him to expand to seat 24 patrons for the restaurant portion, and still maintain good flow in the grocery portion of the space, as well as adding two bathrooms as required by Code. Staff supports the plan as revised.

Petitioner Victor Soberanis was present for question. Trustee Patterson asked about the storage of the beer for on-premise service. Mr. Soberanis stated it would be kept in the kitchen area.

Note: Trustee Cecille arrived and joined the meeting at 7:20 p.m.

A-15-118 Ordinance – Approval of Special Use for Sale of Packaged Alcoholic Beverages / 536 S. Bartlett Road / Spirit & Liquors

Request the Board approve an Ordinance entitled “AN ORDINANCE GRANTING A SPECIAL USE PERMIT TO PERMIT THE SALE OF PACKAGED ALCOHOLIC LIQUOR AT RETAIL IN A C-2 COMMERCIAL SHOPPING DISTRICT, 536 S. BARTLETT ROAD.” This Ordinance approves a Special Use Permit to allow the sale of packaged alcoholic beverages in a retail store in a C-2 Commercial Shopping District, 536 S. Bartlett Road, Spirit & Liquors.

Trustee Cecille presented the Ordinance for first reading. Community Development Director John Peterson stated the petitioner operates the existing Spirit & Liquor store at 419 S. Bartlett Road, and the shopping center has new ownership and is not renewing his lease. He has leased space across the street at 536 S. Bartlett Road and wishes to move the business to that location. The Planning & Zoning Board held a public hearing and recommended favorably for the special use; staff concurs. Mr. Vipul Patel, owner of Spirit & Liquors was present for questions. He asked the Board to consider waiving the first reading.

Trustee Cecille moved to waive the first reading for the Ordinance. Trustee Baumer seconded the motion. ROLL CALL:

Trustee Harper	Aye	Trustee Thon	Aye
Trustee Patterson	Aye	Trustee Carlson	Aye
Trustee Baumer	Aye	Trustee Cecille	Aye

Motion carried.

Trustee Cecille moved for approval of the Ordinance as presented. Trustee Harper seconded the motion. ROLL CALL:

Trustee Thon	Aye	Trustee Patterson	Aye
Trustee Carlson	Aye	Trustee Baumer	Aye
Trustee Cecille	Aye	Trustee Harper	Aye

Motion carried.

ORDINANCE 2015-27

A-15-119 Ordinance – Approval of Setback and Parking Variances / 915-949 E. Irving Park Rd./ Fiesta Market

Request the Board approve an Ordinance entitled “AN ORDINANCE GRANTING VARIATIONS TO ALLOW THE CONSTRUCTION OF A 4650 SQUARE FOOT ADDITION TO THE REAR OF AN EXISTING GROCERY STORE IN A C-2 COMMERCIAL DISTRICT 915-949 E. IRVING PARK ROAD.” This Ordinance grants setback and parking variances to allow for the construction of a 4650 square foot addition to the rear of the existing Fiesta Market, 915-949 E. Irving Park Rd.

Trustee Cecille presented the Ordinance for first reading. Community Development Director John Peterson stated this addition is in the rear of the store and will add space for a walk-in cooler, additional storage and reposition the loading dock to a better position for the adjacent residential area. The variations reduce the rear yard setback from 20 feet to 6 feet 6 inches; the corner side yard from 50 feet to 5 feet 6 inches; closing an existing driveway and adding a new driveway to allow trucks to enter the new loading dock area (max. width of 38 feet); parking variation of 27 spaces (required by square footage, cannot be accommodated on the site, and not needed for storage area space). The addition will be brick and match the existing as close as possible. Landscaping will be installed between the new building addition and the sidewalk to help screen and shield the brick walls. Additional landscaping is also planned for the base of the sign in the front of the center. The Planning & Zoning Board recommended favorably for the variances, and staff concurs.

Kosta Apostolopoulos, owner of Fiesta Market, and attorney Kosta Cios, were present for questions. Trustee Harper confirmed with Public Works Director Matt Mann that the streets adjacent were sufficiently structured for the truck traffic at this site. Trustee Cecille expressed concern for vehicles potentially leaving the roadway and striking the building. Mr. Peterson noted there is no change in the configuration of the streets. Police Chief Jim Gremo noted no issues with traffic accidents at this location. Attorney Cios asked the board to consider waiving the first reading for the Ordinance.

Trustee Cecille moved to waive the first reading for the Ordinance. Trustee Patterson seconded the motion. ROLL CALL:

Trustee Patterson	Aye	Trustee Carlson	Aye
Trustee Baumer	Aye	Trustee Cecille	Aye
Trustee Harper	Aye	Trustee Thon	Aye

Motion carried.

Trustee Cecille moved for approval of the Ordinance as presented. Trustee Carlson seconded the motion. ROLL CALL:

Trustee Carlson	Aye	Trustee Baumer	Aye
Trustee Cecille	Aye	Trustee Harper	Aye
Trustee Thon	Aye	Trustee Patterson	Aye

Motion carried.

ORDINANCE 2015-28

PUBLIC SAFETY - Trustee Baumer/Trustee Cecille

I-15-001 Information Item – Veterans Day Ceremony

On Wednesday November 11, 2015, the Village of Streamwood Veterans Memorial Commission will host its annual Veterans Day ceremony. The ceremony will begin at 11:00 a.m. at the Veterans Memorial located adjacent to Village Hall. We welcome you to join us as we honor and thank all veterans for their service to our country.

FINANCE - Trustee Harper/Trustee Thon

A-15-120 Motion – Approval of Semi-Monthly Expenditures

Request the Board approve the semi-monthly expenditures in the amount of \$472,622.46 which represents the total of the schedule of bills dated November 5, 2015.

General Corporate Fund	\$187,674.59
Wetland Special Service Area	22,364.96
Street Improvement Fund	63,321.84
Equipment Replacement Fund	110,819.15
Facilities Equipment Replacement Fund	22,477.50
Water and Sewer Fund	48,678.34
Golf Fund	9,348.83
Police Pension Fund	<u>7,937.25</u>
Total	<u>\$472,622.46</u>

Trustee Harper moved for approval of the semi-monthly expenditures as presented. Trustee Cecille seconded the motion. ROLL CALL:

Trustee Baumer	Aye	Trustee Cecille	Aye
Trustee Harper	Aye	Trustee Thon	Aye
Trustee Patterson	Aye	Trustee Carlson	Aye

Motion carried.

A-15-121 Ordinance – Approval of Amendment to Title 8 / Water and Sewer Rates

Request the Board approve an Ordinance entitled: "AN ORDINANCE AMENDING SUBSECTION "A" AND SUBSECTION "B" OF SECTION 8-3-4-1, ENTITLED "RATES AND CHARGES ESTABLISHED" AND SECTION 8-3-4-2, ENTITLED "REVIEW OF RATES AND CHARGES," OF CHAPTER 3, ENTITLED "WATERWORKS AND SEWERAGE SYSTEM REGULATIONS," OF TITLE 8, ENTITLED "PUBLIC WAYS AND PROPERTY," OF THE VILLAGE CODE OF THE VILLAGE OF STREAMWOOD, COOK COUNTY, ILLINOIS." This Ordinance amends Chapter 3, Section 4 of Title 8 by amending the sections to adjust water and sewer rates that are scheduled to increase effective January 1, 2016.

Trustee Harper presented the Ordinance for first reading and posting.

Assistant Finance Director Josh Peacock reviewed the Board's discussion during the budget workshops and that JAWA anticipates the cost of water increasing by 5% yearly for the next several years. Staff is recommending continuing the current

billing structure for water and sewer with a 5% increase annually for 2016 through 2019. The City of Chicago surcharge will remain as a separate line item on the bill.

LEGISLATIVE - Trustee Patterson/Trustee Harper

A-15-122 Resolution – Approval of Contract / Enterprise Resource Planning Software

Request the Board approve a Resolution entitled “A RESOLUTION AUTHORIZING THE VILLAGE PRESIDENT TO EXECUTE ON BEHALF OF THE VILLAGE, AND AUTHORIZING THE VILLAGE CLERK TO ATTEST TO A CERTAIN CONTRACT WITH TYLER TECHNOLOGIES, INC.” This Resolution authorizes the Board to accept the proposal and approve a contract with Tyler Technologies, Inc. to provide the village with Enterprise Resource Planning (ERP) business management software, including software licensing, implementation, data conversion, and training services.

Trustee Patterson presented the Resolution and moved for approval. Trustee Baumer seconded the motion. IT Coordinator Victor Ambroziak reviewed the process over the past 6-9 months where staff had various vendor demos, surveyed employees for specific needs, and other municipalities for their providers, and developed an RFP for the specific package for Streamwood. Three valid vendors were chosen for full day presentation, and Tyler is the most suitable for Streamwood’s needs. Tyler has 100% public sector clients and is most familiar with municipal needs.

Mr. Ambroziak stated no one piece of software can cover all of the individual needs of Village departments, but it can be integrated for usage throughout. Staff visited other local users of the Tyler system and they have 28 Illinois clients. The project covers the full finance package, community development and document imaging, and has the ability to import already scanned documents. The contract covers software, conversion, training, and services; this project is anticipated to take approximately two years. Additional hardware costs are anticipated and will be brought to the Board for approval as needed.

In addition, use of a project manager was highly recommended and is being contracted to provide professional oversight. This will allow staff to be the day to day managers of the ERP implementation with the guidance of the project manager to keep the project “on track.” An RFP received five responses and Baecore was selected, coming with high recommendations and proven proficiency with Tyler implementation. Funds for the entire project, including contingency for unanticipated issues, are available in FERF and the entire project is projected below the budgeted amount.

Trustee Patterson confirmed specific modules for implementation. Trustee Harper asked about the “go to” people on staff; Mr. Ambroziak stated he, along with Assistant Finance Director Josh Peacock and Senior Accountant Lori Frankenthor would be the day to day staff managers of the project and would be

the liaisons working with the project manager for specifics as needed. Trustee Harper asked about taking the on-line and phone payments “in house.” Mr. Peacock stated that is being explored with Moneris/Harris Bank as this project progresses.

Trustee Cecille asked about payroll upgrades and streamlining. Mr. Ambroziak stated it will eliminate a number of manual steps and lessen the chance for errors. In addition, the police ticketing will be available to finance personnel at Village Hall so customers would have “one stop” payment. Trustee Baumer asked about the recurring annual fees. Mr. Ambroziak stated it covers all software upgrades at any time they become available, as well as maintenance, and unlimited support.

Trustee Harper asked about the age of the program. Mr. Ambroziak stated it is established but written on the newest software platforms and the maintenance includes any and all future updates as they are available. Trustee Harper asked about security and limited access; Mr. Ambroziak stated individual access to the system also dictates the levels of access within the software, and is customized to each user. ROLL CALL:

Trustee Cecille	Aye	Trustee Harper	Aye
Trustee Thon	Aye	Trustee Patterson	Aye
Trustee Carlson	Aye	Trustee Baumer	Aye

Motion carried. RESOLUTION 2015-48

A-15-123 Resolution – Approval of Contract / Enterprise Resource Planning Professional Services

Request the Board approve a Resolution entitled “A RESOLUTION AUTHORIZING THE VILLAGE PRESIDENT TO EXECUTE ON BEHALF OF THE VILLAGE, AND AUTHORIZING THE VILLAGE CLERK TO ATTEST TO A CERTAIN CONTRACT WITH BAECORE GROUP, INC.” This Resolution authorizes the Board to accept the proposal and approve a contract with Baecore Group, Inc. to provide the village with Project Management Services in connection with the implementation of MUNIS software provided by Tyler Technologies, Inc.

Note: Discussion incorporated in A-15-122. ROLL CALL:

Trustee Harper	Aye	Trustee Thon	Aye
Trustee Patterson	Aye	Trustee Carlson	Aye
Trustee Baumer	Aye	Trustee Cecille	Aye

Motion carried. RESOLUTION 2015-49

COMMUNITY AFFAIRS - Trustee Carlson/Trustee Patterson

A-15-124 Motion – Approval of Renewal of Waiver of Locational Restrictions / 1156 E. Irving Park Road / Los Fernandez Taqueria

Request the Board approve a Motion to renew the Waiver of Locational Restrictions to permit live entertainment in the form of “mariachi performers and karaoke,” at an existing restaurant with the service of alcoholic beverages for Los Fernandez Taqueria, 1156 E. Irving Park Road.

This Motion renews the Waiver of Locational Restrictions for live entertainment in the form of “mariachi performers and karaoke,” at an existing restaurant with the service of alcoholic beverages for Los Fernandez Taqueria, 1156 E. Irving Park Road. Los Fernandez Taqueria was granted a waiver of locational restrictions in 2012, but it must be renewed every year.

Trustee Carlson presented the Motion and moved for approval. Trustee Baumer seconded the motion. Community Development Director John Peterson stated this is an annual renewal for Los Fernandez Taqueria, and they submitted all required paperwork. Their food sales far exceed the 35% required and there have been no significant police issues at the location relative to their live entertainment. Staff recommends in favor of the continued live entertainment permit if the following conditions continue to be met: 1. Live entertainment will cease one hour prior to closing time; 2. No changes are made to the interior or exterior site plans unless prior approval is granted by the Community Development Director of his designee; 3. Proper permits and licenses are posted and maintained; 4. Food service is maintained at a minimum of 35% of gross receipts; 5. No more than a total of two (2) days of live entertainment per week, as specified, are offered; and 6. No other special events may be offered unless approved by, and proper notice given to, the Village, at least one (1) week prior to the event, and said event shall count toward the maximum number of days entertainment allowed. ROLL CALL:

Trustee Thon	Aye	Trustee Patterson	Aye
Trustee Carlson	Aye	Trustee Baumer	Aye
Trustee Cecille	Aye	Trustee Harper	Aye

Motion carried.

PUBLIC WORKS - Trustee Thon/Trustee Carlson

A-15-115 Ordinance – Approval of Lease Agreement / Verizon Wireless

Request the Board approve an Ordinance entitled “AN ORDINANCE OF THE VILLAGE OF STREAMWOOD, COOK COUNTY, ILLINOIS APPROVING AND AUTHORIZING THE EXECUTION OF A LEASE AGREEMENT BETWEEN THE VILLAGE OF STREAMWOOD AND CHICAGO SMSA LIMITED PARTNERSHIP D/B/A VERIZON WIRELESS.” This Ordinance authorizes a lease agreement with SMSA Limited Partnership, d/b/a Verizon Wireless, to lease part of the property commonly known as 1204 S. Park Avenue (Fire Station 31) for installation of ground-based telecommunications equipment allowing use of the existing monopole cell tower already on the property.

Trustee Thon presented the Ordinance for second reading and moved for approval. Trustee Patterson seconded the motion. ROLL CALL:

Trustee Patterson	Aye	Trustee Carlson	Aye
Trustee Baumer	Aye	Trustee Cecille	Aye
Trustee Harper	Aye	Trustee Thon	Aye

Motion carried.

ORDINANCE 2015-29

PUBLIC COMMENTS:

ADJOURNMENT:

Trustee Patterson moved to adjourn. Trustee Carlson seconded the motion. A voice vote approved the adjournment. The Village Board adjourned at 8:04 p.m.

Billie D. Roth
Village President

Kittie L. Kopitke
Village Clerk

Approved this 19th day of November 2015