

**MINUTES OF THE REGULAR BOARD MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
HELD ON THURSDAY, SEPTEMBER 6, 2012**

CALL TO ORDER:

President Roth called the meeting to order at 7:02 p.m.

ROLL CALL:

Trustee William Harper	Present	Trustee Mary Thon	Present
Trustee Guy Patterson	Present	Trustee William Carlson	Present
Trustee Michael Baumer	Present	Trustee James Cecille	Present
President Billie D. Roth	Present		

All those answering “present” were physically present at the meeting.

PLEDGE OF ALLEGIANCE:

PRESIDENT’S REPORT:

P-12-001 Presentation – Kiwanis donation to the Child Safety Seat Program

Kiwanis representatives Sandy Stewart and Ray and Sue Begy presented a check for \$500 to Police Chief Jim Keegan and Fire Chief Chris Clark for the Child Safety Seat Program.

Commission Appointment

President Roth stated the Board interviewed Michael Unthank prior to the meeting for a Commission appointment. Trustee Harper moved to appoint Mr. Unthank as an alternate to the Veterans Memorial Commission for a two year term expiring September 2014. Trustee Patterson seconded the motion. A voice vote was unanimous for approval. Clerk Kopitke administered the Oath to Mr. Unthank.

VILLAGE MANAGER’S REPORT:

Village Manager Gary O’Rourke stated the Board Agenda will have an amendment to the boundary agreement with the Village of Bartlett on the 9/20 Agenda; this is another necessary step in the disconnection of the storage water parcel at North Avenue and East Bartlett Roads.

Mr. O’Rourke reported that the Village will receive an additional \$170,000 in MFT funds for use in the road program from the Illinois Jobs initiative.

Mr. O'Rourke asked Fire Chief Chris Clark to announce that the Fire Department will host their annual ceremony remembering the September 11th attacks on the U.S on Tuesday morning at Fire Station 32, 900 West Irving Park Road, and Fire Station 33, 1095 East Schaumburg Road.

APPROVAL OF AGENDA:

Request the Board approve the September 6, 2012 Agenda as presented. Trustee Carlson moved for approval. Trustee Baumer seconded the motion. A voice vote was unanimous for approval.

APPROVAL OF THE MINUTES:

Request the Board approve the Minutes of the Regular Board Meeting of Thursday, August 16, 2012 as presented. Trustee Patterson moved for approval. Trustee Cecille seconded the motion. A voice vote was unanimous for approval.

LEGISLATIVE - Trustee Carlson/Trustee Thon

P-12-002 Proclamation – No Text On Board – Pledge Day

PUBLIC WORKS - Trustee Harper/Trustee Baumer

No business to report.

COMMUNITY AFFAIRS - Trustee Patterson/Trustee Harper

A-12-098 Resolution – Approving 6B Property Tax Incentive Renewal/ F&J Partners, Inc.

Request the Board approve a Resolution entitled: "A RESOLUTION DETERMINING THE APPROPRIATENESS FOR RENEWAL OF CLASS 6B STATUS FOR CERTAIN REAL ESTATE OWNED BY F&J PARTNERS, INC., 435 E. NORTH AVENUE, IN THE VILLAGE OF STREAMWOOD, ILLINOIS." This Resolution approves F&J Partners' application to the Cook County Assessor to renew their Class 6B property tax abatement for their 11,000 square foot facility located at 435 E. North Avenue, Streamwood.

Trustee Patterson presented the Resolution and moved for approval. Trustee Cecille seconded the motion. Finance Director Mary Johnson reviewed F&J's request for extension of their existing 6B incentive status. She stated the business has been in the Village for 10 years and provides 35 full-time jobs distributing dairy products to independent stores. Attorney Pat Cullerton, representing F&J

Partners, stated it is a pleasure to work with Streamwood and complimented staff and the Board on their willingness to work with business users to continue this incentive. ROLL CALL:

Trustee Harper	Aye	Trustee Thon	Aye
Trustee Patterson	Aye	Trustee Carlson	Aye
Trustee Baumer	Aye	Trustee Cecille	Aye

Motion carried. RESOLUTION 2012-38

PUBLIC SAFETY - Trustee Cecille/Trustee Carlson

A-12-099 Resolution – Approval of Proposal / Ambulance Billing Services

Request the Board approve a Resolution entitled “A RESOLUTION APPROVING AND AUTHORIZING THE VILLAGE PRESIDENT TO EXECUTE AN AMBULANCE BILLING SERVICES AGREEMENT WITH ANDRES MEDICAL BILLING, LTD.” This Resolution approves an agreement for ambulance billing services with Andres Medical Billing, Ltd., 3343 North Ridge Avenue, Arlington Heights, Illinois. The annual cost is five percent of net collections and is estimated to be \$17,486, based on projected ambulance billing net proceeds.

Trustee Cecille presented the Resolution and moved for approval. Trustee Carlson seconded the motion. Fire Chief Chris Clark stated this agreement is for ambulance billing with Andres Medical Billing. Andres has been handling ambulance billing for the Village without a contract since 2002. Chief Clark stated an RFP was prepared for these services, and four proposals were received. Andres was the lowest complete proposal. He noted that the Village will receive a lower rate with this agreement than was being paid without the agreement. This agreement is for two years, and has renewal options. ROLL CALL:

Trustee Thon	Aye	Trustee Patterson	Aye
Trustee Carlson	Aye	Trustee Baumer	Aye
Trustee Cecille	Aye	Trustee Harper	Aye

Motion carried. RESOLUTION 2012-39

A-12-100 Motion – Waive Competitive Bidding and Approval of Purchase / Upgrades to Fire Department Self-Contained Breathing Apparatus

Request the Board approve a motion to waive competitive bidding and authorize the purchase of new second stage regulators for the self-contained breathing apparatus units from Air One Equipment, at a cost not to exceed \$16,671.00.

This Motion waives competitive bidding and approves the purchase of new second stage regulators for the self-contained breathing apparatus units for the Fire Department from Air One Equipment, the only local authorized service center for the self-contained breathing apparatus, at a cost not to exceed \$16,671.00. The current second stage regulators were discontinued in 2006 and there are no spare parts available for them. Funds for the purchase are included in the Facilities and Equipment Replacement Fund.

Trustee Cecille presented the Motion and moved for approval. Trustee Carlson seconded the motion. Fire Chief Chris Clark reviewed the request for this equipment and stated that he will also be pursuing grant funds for the necessary updates to equipment. Chief Clark stated the life expectancy for this apparatus is 15 years; this particular regulator piece was discontinued in 2006 and spare parts are available for five years thereafter. No spare parts are available anymore, and the regulators must be changed. Trustee Harper expressed concern for equipment that is discontinued so early in its useful life and the lack of repair/spare parts so soon, forcing the purchase of new equipment. ROLL CALL:

Trustee Patterson	Aye	Trustee Carlson	Aye
Trustee Baumer	Aye	Trustee Cecille	Aye
Trustee Harper	Aye	Trustee Thon	Aye

Motion carried.

FINANCE - Trustee Baumer/Trustee Cecille

A-12-101 Motion – Approval of Semi-Monthly Expenditures

Request the Board approve the semi-monthly expenditures in the amount of \$410,594.84 which represents the total of the schedule of bills dated September 6, 2012.

General Corporate Fund	\$131,095.74
Wetland Special Service Area	2,013.22
Street Improvement Fund	112,369.16
Equipment Replacement Fund	104,447.95
Facilities Equipment Replacement Fund	19,022.00
Water and Sewer Fund	21,310.63
Golf Fund	<u>20,336.14</u>

Total \$410,594.84

Trustee Baumer moved for approval of the semi-monthly expenditures as presented. Trustee Cecille seconded the motion. ROLL CALL:

Trustee Carlson	Aye	Trustee Baumer	Aye
Trustee Cecille	Aye	Trustee Harper	Aye
Trustee Thon	Aye	Trustee Patterson	Aye

Motion carried.

A-12-102 Resolution – Approval of 2011 Comprehensive Annual Financial Report

Request the Board approve a Resolution entitled “A RESOLUTION ACCEPTING THE 2011 COMPREHENSIVE ANNUAL FINANCIAL REPORT, REQUIRED COMMUNICATION LETTER AND TIF COMPLIANCE REPORT PREPARED BY WOLF & COMPANY, LLP, CERTIFIED PUBLIC ACCOUNTANTS.” This Resolution accepts the 2011 Comprehensive Annual Financial Report (CAFR), Required Communication Letter and TIF Compliance Report prepared by Wolf & Company, LLP, the Village’s auditors.

Trustee Baumer presented the Resolution and moved for approval. Trustee Harper seconded the motion. Finance Director Mary Johnson stated the Audit is comprised of three parts: The Comprehensive Annual Financial Report (CAFR), the Required Communications Letter, and the TIF Compliance Report for the Phoenix Lake TIF District. Ms. Johnson reviewed the overall Audit report, stating the Village’s unrestricted fund balance at the end of 2011 was \$5.9

million, representing 28% of the General Fund expenses which is in compliance with Board policy. She stated the Village's financial status is solid.

Jody Gauthier, Wolf & Company, was present for questions. She complimented the Village Board for being so conservative and careful during difficult economic times, and stated that because of the frugal practices, Streamwood is in a very strong financial position going forward. ROLL CALL:

Trustee Baumer	Aye	Trustee Cecille	Aye
Trustee Harper	Aye	Trustee Thon	Aye
Trustee Patterson	Aye	Trustee Carlson	Aye

Motion carried. RESOLUTION 2012-40

COMMUNITY DEVELOPMENT – Trustee Thon/Trustee Patterson

No business to report.

TOWN HALL SESSION:

ADJOURNMENT:

Trustee Patterson moved to adjourn. Trustee Baumer seconded the motion. A voice vote was unanimous for approval. The Village Board adjourned at 7:34 p.m.

Billie D. Roth
Village President

Kittie L. Kopitke
Village Clerk

Approved this 20th day of September 2012.