

**MINUTES OF THE REGULAR BOARD MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
HELD ON THURSDAY, MARCH 19, 2020**

CALL TO ORDER:

President Roth called the meeting to order at 7:02 p.m.

ROLL CALL:

Trustee William Harper	Present	Trustee Mary Thon	Present
Trustee Larry Schmidt	Present	Trustee William Carlson	Absent
Trustee Michael Baumer	Present	Trustee James Cecille	Present
President Billie D. Roth	Present		

All those answering “present” were physically present at the meeting.

NOTE: Due to COVID-19 concerns, Village Manager Sharon Caddigan was the only staff member in attendance at the meeting.

PLEDGE OF ALLEGIANCE:

APPROVAL OF AGENDA:

Request the Board approve the March 19, 2020 Agenda as presented. Trustee Harper moved for approval. Trustee Baumer seconded the motion. A voice vote approved the Agenda as presented.

APPROVAL OF THE MINUTES:

Request the Board approve the Minutes of the Regular Board Meeting of March 5, 2020 as presented. Trustee Cecille moved for approval. Trustee Schmidt seconded the motion. A voice vote approved the Minutes as presented.

COMMUNITY DEVELOPMENT – Trustee Carlson/Trustee Harper

A-20-025 Ordinance – Approval of Execution of Planned Unit Development Agreement / Sealmaster / 375 Roma Jean Parkway

Request the Board approve an Ordinance entitled “AN ORDINANCE APPROVING A LOT CONSOLIDATION, APPROVING A PLAT OF CONSOLIDATION AND APPROVING AND AUTHORIZING THE EXECUTION OF A PLANNED DEVELOPMENT AGREEMENT FOR JB ENTERPRISES II, INC. D/B/A SEALMASTER CHICAGO AND NORTHWEST ENTERPRISES, INC. (375 ROMA JEAN PARKWAY, STREAMWOOD, ILLINOIS).” This Ordinance authorizes execution of a Planned Development Agreement for the consolidation of two lots and future expansion of an existing industrial use.

Trustee Harper presented the Ordinance for second reading and moved for approval. Trustee Cecille seconded the motion. ROLL CALL:

Trustee Harper	Aye	Trustee Thon	Aye
Trustee Schmidt	Aye	Trustee Carlson	Absent
Trustee Baumer	Aye	Trustee Cecille	Aye

Motion carried. ORDINANCE 2020-10

A-20-026 Ordinance – Special Use – Thai Siri

Request the Board approve an Ordinance entitled “AN ORDINANCE GRANTING A SPECIAL USE PERMIT TO ALLOW FOR THE OPERATION OF A RESTAURANT WITH THE SERVICE OF ALCOHOLIC BEVERAGES IN A C-2 COMMERCIAL DISTRICT LOCATED AT 1036 E. SCHAUMBURG ROAD.” This Ordinance approves a Special Use for the sale of alcohol in a restaurant.

Trustee Harper presented the Ordinance for second reading and moved for approval. Trustee Thon seconded the motion. ROLL CALL:

Trustee Thon	Aye	Trustee Schmidt	Aye
Trustee Carlson	Absent	Trustee Baumer	Aye
Trustee Cecille	Aye	Trustee Harper	Aye

Motion carried. ORDINANCE 2020-11

PUBLIC WORKS - Trustee Baumer/Trustee Schmidt

A-20-029 Ordinance – Intergovernmental Agreement / JAWA

Request the Board approve an Ordinance entitled “AN ORDINANCE APPROVING AND AUTHORIZING THE EXECUTION OF A SECOND EXTENDED, AMENDED AND RESTATED INTERGOVERNMENTAL WATER SUPPLY AGREEMENT WITH THE NORTHWEST SUBURBAN MUNICIPAL JOINT ACTION WATER AGENCY (JAWA).” The Northwest Suburban Joint Action Water Agency (JAWA) is a consortium of seven municipalities that originally entered into an intergovernmental agreement (IGA) in 1982 to provide and purchase its water supply from the City of Chicago. This amendment to the Agreement establishes trustee accounts for the repayment of debt owed by the agency.

Trustee Baumer presented the Ordinance for second reading and moved for approval. Trustee Cecille seconded the motion. ROLL CALL:

Trustee Schmidt	Aye	Trustee Carlson	Absent
Trustee Baumer	Aye	Trustee Cecille	Aye
Trustee Harper	Aye	Trustee Thon	Aye

Motion carried. ORDINANCE 2020-12

A-20-033 Resolution – Approval of Bid / 2020 Various Concrete Reconstruction (VCR) Projects

Request the Board approve a Resolution entitled “A RESOLUTION ACCEPTING THE LOW BID, APPROVING AND AUTHORIZING THE VILLAGE PRESIDENT TO EXECUTE ON BEHALF OF THE VILLAGE AND AUTHORIZING THE VILLAGE CLERK TO ATTEST TO A CERTAIN CONTRACT WITH G&M CEMENT CONSTRUCTION, INC. TO PROVIDE CONCRETE RESTORATION WORK.” This Resolution accepts the low bid and authorizes the execution of a contract with G&M Cement Construction, Inc. for the removal and reconstruction of certain curbs, driveway aprons and sidewalks included in the 2020 street program for an estimated cost of \$939,126.00.

Trustee Baumer presented the Resolution and moved for approval. Trustee Cecille seconded the motion. Village Manager Sharon Caddigan stated this is an annual bid for various concrete work done within the 2020 road program. Only two bids were received with G & M Cement being the low bid. They have worked in Streamwood with favorable results. Costs are higher than in past years but this bid came in just below the engineering estimate. ROLL CALL:

Trustee Baumer	Aye	Trustee Cecille	Aye
Trustee Harper	Aye	Trustee Thon	Aye
Trustee Schmidt	Aye	Trustee Carlson	Absent

Motion carried. RESOLUTION 2020-10

A-20-034 Motion – Vehicle Purchases

Request the Board approve the purchase of three (3) 2020 Ford F-250s from Currie Motors of Frankfort, Illinois for a cost not to exceed \$85,892.00.

The three Ford F-250s will replace two 2008 Ford F-250s and one 2008 Ford F-350. Funds to replace these vehicles are included in the 2020 Equipment Replacement Fund (ERF).

Trustee Baumer presented the Motion and moved for approval. Trustee Schmidt seconded the motion. Village Manager Sharon Caddigan stated these are planned replacement vehicles for the landscaping and water department, and will be purchased through the Suburban Purchasing Cooperative low bid. All vehicles come with the standard 3 year/36,000 mile bumper-to-bumper and 5 year/60,000 mile powertrain warranty. All are equipped to be fully operational except for snow plows which will be purchased and installed at a later date. Trustee Harper asked if the old plows could be reused. Ms. Caddigan stated that the technology and structure of the vehicles may preclude that, but if they are reusable, they will be. Trustee Cecille asked if the vehicles were 4x4; Ms. Caddigan stated they likely were but could confirm at a later time if necessary. ROLL CALL:

Trustee Cecille	Aye	Trustee Harper	Aye
Trustee Thon	Aye	Trustee Schmidt	Aye
Trustee Carlson	Absent	Trustee Baumer	Aye

Motion carried.

COMMUNITY AFFAIRS - Trustee Thon/Trustee Cecille

A-20-030 Ordinance – Number of Liquor Licenses

Request the Board approve an Ordinance entitled “AN ORDINANCE AMENDING SECTION 3-4-8 ENTITLED “LICENSE CLASSIFICATIONS, FEES, NUMBER ISSUED” OF CHAPTER 4 ENTITLED “ALCOHOLIC LIQUOR DEALERS” OF TITLE 3 ENTITLED “BUSINESS AND LICENSE REGULATIONS,” OF THE VILLAGE CODE OF ORDINANCES OF THE VILLAGE OF STREAMWOOD.” This Ordinance amends the number of select liquor license classifications available for purchase to conform to the actual number of licenses outstanding at this time.

Trustee Thon presented the Ordinance for second reading and moved for approval. Trustee Harper seconded the motion. ROLL CALL:

Trustee Harper	Aye	Trustee Thon	Aye
Trustee Schmidt	Aye	Trustee Carlson	Absent
Trustee Baumer	Aye	Trustee Cecille	Aye

Motion carried.

ORDINANCE 2020-13

A-20-035 Resolution – Golf Fees

Request the Board approve a Resolution entitled “A RESOLUTION ADOPTING A REVISED GAS GOLF CART FEE SCHEDULE FOR THE STREAMWOOD OAKS GOLF CLUB.” This Resolution establishes the fees for golf cart rental at Streamwood Oaks Golf Club.

Trustee Thon presented the Resolution and moved for approval. Trustee Baumer seconded the motion. Village Manager Sharon Caddigan stated Links Management is recommending a \$1 increase (from \$8 to \$9) to the cart rental fees; this fee was not adjusted when rates were last modified in 2017. This increase will help to defray the cost of new carts and other expenses including increases in the minimum wage.

ROLL CALL:

Trustee Thon	Aye	Trustee Schmidt	Aye
Trustee Carlson	Absent	Trustee Baumer	Aye
Trustee Cecille	Aye	Trustee Harper	Aye

Motion carried.

RESOLUTION 2020-11

LEGISLATIVE – Trustee Cecille/Trustee Thon

A-20-031 Ordinance – Approval of Amendment to Zoning Map

Request the Board approve an ordinance entitled “AN ORDINANCE AMENDING THE ZONING ORDINANCE AND ZONING MAP OF THE VILLAGE OF STREAMWOOD, COOK COUNTY, ILLINOIS.” This Ordinance amends the Village’s official zoning map to include any additions or changes that have occurred over the past two years.

Trustee Cecille presented the Ordinance for second reading and moved for approval. Trustee Thon seconded the motion. ROLL CALL:

Trustee Schmidt	Aye	Trustee Carlson	Absent
Trustee Baumer	Aye	Trustee Cecille	Aye
Trustee Harper	Aye	Trustee Thon	Aye

Motion carried.

ORDINANCE 2020-14

NOTE: Trustee Carlson arrived and joined the meeting at 7:24 p.m.

A-20-036 Resolution – Professional Services Agreement / Village Attorney and Prosecutor

Request the Board approve a Resolution entitled “A RESOLUTION AUTHORIZING THE VILLAGE PRESIDENT TO EXECUTE ON BEHALF OF THE VILLAGE, AND AUTHORIZING THE VILLAGE CLERK TO ATTEST TO A CERTAIN AGREEMENT FOR CORPORATION COUNSEL AND VILLAGE PROSECUTOR SERVICES.” This Resolution approves a one-year professional service agreement with Storino, Ramello & Durkin to serve as Village Attorney and Village Prosecutor for the Village of Streamwood.

Trustee Cecille presented the Resolution and moved for approval. Trustee Harper seconded the motion. Village Manager Sharon Caddigan stated this is an annual contract for Corporation Counsel and Prosecution legal services. Storino, Ramello & Durkin have represented the Village since 1996. The retainer covers 60 hours monthly for on-site attorney fees. A 2.5% increase has been requested increasing the retainer amount to \$9,823.00 per month. Additional services will be billed at \$225.00/hour, also a 2.5% increase. The agreement is effective April 1, 2020.

Trustee Schmidt asked how often the billing goes over the 60 hour retainer. Ms. Caddigan stated the 60 hours only covers when Attorney Bastian or another firm attorney are actually at Village Hall for regularly scheduled office hours, staff meetings or Board meetings. Other legal hours are billed on an hourly basis, such as union negotiations, contractual work, etc. Trustee Harper asked if this includes administrative hearings. Ms. Caddigan stated it did not and that a different law firm handles the adjudication hearings. ROLL CALL:

Trustee Baumer	Aye	Trustee Cecille	Aye
Trustee Harper	Aye	Trustee Thon	Aye
Trustee Schmidt	Aye	Trustee Carlson	Aye

Motion carried.

RESOLUTION 2020-12

FINANCE - Trustee Schmidt/Trustee Baumer

A-20-037 Motion – Approval of Semi-Monthly Expenditures

Request the Board approve the semi-monthly expenditures in the amount of \$1,439,978.51 which represents the total of the schedule of bills dated March 19, 2020.

General Fund	\$ 743,243.89
Wetland Special Service Areas	28.95
Capital Replacement Fund	17,871.81
Street Improvement Fund	37,290.67
Equipment Replacement Fund	64,246.43
Facilities Replacement Fund	67,360.55
Water and Sewer Fund	502,850.76
Golf Fund	5,085.45
Firefighters Pension Fund	<u>2,000.00</u>
Total	<u>\$ 1,439,978.51</u>

Trustee Schmidt moved for approval of the Semi-Monthly Expenditures as presented. Trustee Baumer seconded the motion. ROLL CALL:

Trustee Cecille	Aye	Trustee Harper	Aye
Trustee Thon	Aye	Trustee Schmidt	Aye
Trustee Carlson	Aye	Trustee Baumer	Aye

Motion carried.

A-20-038 Resolution – Private Activity Bond Cap Reservation

Request the Board approve a Resolution entitled “A RESOLUTION RESERVING VOLUME CAP IN CONNECTION WITH PRIVATE ACTIVITY BOND ISSUES AND RELATED MATTERS.” The Village has the authority to issue private activity (industrial revenue) bonds. The Village has the option of using its authority for projects in the Village, allocating its authority to other agencies for a fee, or reserving its authority for possible future projects. This Resolution reserves the Village’s private activity bond allocation for possible future uses.

Trustee Schmidt presented the Resolution and moved for approval. Trustee Cecille seconded the motion. Village Manager Sharon Caddigan stated this is an annual reservation of the Volume Cap funding. There are no currently identified users for this funding, but by reserving the authority, it allows the Village options to use the funds later this year if an appropriate opportunity would arise. ROLL CALL:

Trustee Harper	Aye	Trustee Thon	Aye
Trustee Schmidt	Aye	Trustee Carlson	Aye
Trustee Baumer	Aye	Trustee Cecille	Aye

Motion carried.

RESOLUTION 2020-13

PUBLIC SAFETY - Trustee Harper/Trustee Carlson

A-20-039 Ordinance – Utility Easement Agreement / 1204 S. Park Blvd.

Request the Board approve an Ordinance entitled “AN ORDINANCE TO APPROVE A GRANT OF UTILITY EASEMENT AGREEMENT FOR A PORTION OF THE PROPERTY COMMONLY KNOWN AS 1204 S. PARK AVENUE, STREAMWOOD, ILLINOIS.” This Ordinance accepts a utility easement to permit the relocation of fiber optic cable at Fire Station #31.

Trustee Harper presented the Ordinance for first reading. Village Manager Sharon Caddigan stated there is an existing lease for a cell tower on this site that serves both Verizon and AT&T. In 2005, a utility easement was granted by the Village to allow buried power and copper lines to the leased area. The original copper line was replaced by a fiber line at a later date; however, it was installed outside of the granted easement area. During the planning for the new fire station, it was determined the fiber line is in conflict with the proposed building and needs to be relocated. Staff has been working with the lessor to relocate the line west of the proposed building and they agreed to abandon its other easements and lines. This proposed easement will replace the original easement granted by the Village. Ms. Caddigan also noted there may need to be a correction in the legal description to define the exact location.

Trustee Harper moved to waive the first reading for the Ordinance. Trustee Cecille seconded the motion. A voice vote approved waiving the first reading. Trustee Harper moved to approve the Ordinance as presented, noting the possible legal description correction. Trustee Schmidt seconded the motion. ROLL CALL:

Trustee Thon	Aye	Trustee Schmidt	Aye
Trustee Carlson	Aye	Trustee Baumer	Aye
Trustee Cecille	Aye	Trustee Harper	Aye

Motion carried.

ORDINANCE 2020-15

PRESIDENT’S REPORT:

P-20-001 Police Officer Swearing-In (POSTPONED)

Noting the COVID 19 concerns, and the likelihood of a “shelter in place” order from the Governor, President Roth requested concurrence to cancel Village Board meetings until further notice. Trustee Thon moved for approval. Trustee Harper seconded the motion. ROLL CALL:

Trustee Schmidt	Aye	Trustee Carlson	Aye
Trustee Baumer	Aye	Trustee Cecille	Aye
Trustee Harper	Aye	Trustee Thon	Aye

Motion carried.

VILLAGE MANAGER’S REPORT:

Village Manager Sharon Caddigan provided an update to the Board regarding the Village’s current actions during the COVID 19 crisis. The Village is currently covered under all Federal, State and County emergency declarations, but may seek a Streamwood-specific emergency declaration as needed.

All events, activities, commission meetings, etc. have been cancelled until further notice. The Blood Drive schedule for April 22, 2020 remains on the calendar at a location to be determined.

All Village buildings are closed to the public, except the Police Dept. lobby. Cleaning protocols and social distancing are being enforced. The web page is being updated as needed. Ms. Caddigan reviewed department-specific information as well.

PUBLIC COMMENTS:

ADJOURNMENT:

Trustee Baumer moved to adjourn. Trustee Cecille seconded the motion. A voice vote approved the adjournment. The Village Board adjourned their meeting at 8:22 p.m.

Billie D. Roth
Village President

Kittie L. Kopitke
Village Clerk

Approved this 7th day of May, 2020