

**MINUTES OF THE REGULAR BOARD MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
HELD ON THURSDAY, JUNE 4, 2015**

CALL TO ORDER:

President Roth called the meeting to order at 7:08 p.m.

ROLL CALL:

Trustee William Harper	Present	Trustee Mary Thon	Present
Trustee Guy Patterson	Present	Trustee William Carlson	Present
Trustee Michael Baumer	Present	Trustee James Cecille	Present
President Billie D. Roth	Present		

All those answering “present” were physically present at the meeting.

PLEDGE OF ALLEGIANCE:

PRESIDENT’S REPORT:

P-15-001 Commission Appointment

President Roth requested concurrence with the appointment of Marv Kramer as a member of the Fire Pension Board for a term expiring April 2018. Trustee Cecille moved for approval. Trustee Carlson seconded the motion. A voice vote approved the appointment.

P-15-002 Presentation – DARE Program

RECESS:

Trustee Harper moved for a short recess to allow for photos and refreshments. Trustee Baumer seconded the motion. A voice vote approved the Recess. The Village Board recessed at 7:45 p.m.

RECONVENE MEETING:

The Village Board reconvened at 8:03 p.m.

ROLL CALL:

Trustee William Harper	Present	Trustee Mary Thon	Present
Trustee Guy Patterson	Present	Trustee William Carlson	Present
Trustee Michael Baumer	Present	Trustee James Cecille	Present
President Billie D. Roth	Present		

All those answering “present” were physically present at the meeting.

VILLAGE MANAGER’S REPORT:

Acting Village Manager Sharon Caddigan noted the Memorial Day Observance was exceptionally well attended, and that the WWII Pillars of Honor memorial was very well received. She thanked the Veterans Commission, as well as Police, Fire and Public Works for their assistance.

Elgin Toyota of Streamwood, 1600 West Lake Street, opened for sales on June 1st; a formal grand opening/ribbon cutting will be scheduled at a later date.

Relay for Life/American Cancer Society walk will be held at Hanover Township on Saturday, June 6 from 4-11 p.m.

Ms. Caddigan announced that Fire Chief Chris Clark has completed the Executive Officer Program with the National Fire Academy. Chief Clark is one of only 300 in the U.S. to have completed this training.

APPROVAL OF AGENDA:

Request the Board approve the June 4, 2015 Agenda as presented. Trustee Patterson moved for approval. Trustee Carlson seconded the motion. A voice vote approved the Agenda as presented.

APPROVAL OF THE MINUTES:

Request the Board approve the Minutes of the Regular Board Meeting of Thursday, May 21, 2015 as presented. Trustee Harper moved for approval. Trustee Thon seconded the motion. A voice vote approved the Minutes as presented.

PUBLIC WORKS - Trustee Thon/Trustee Carlson

A-15-059 Resolution – Approval of Contract / Grounds Maintenance

Request the Board approve a Resolution entitled “A RESOLUTION AUTHORIZING THE VILLAGE PRESIDENT TO EXECUTE ON BEHALF OF THE VILLAGE AND AUTHORIZING THE VILLAGE CLERK TO ATTEST TO A CERTAIN CONTRACT WITH CLAUSS BROTHERS.” This Resolution approves a two-year contract with an option for a third year for grounds maintenance of Village owned property including medians, shoulders, special service areas and the three Fire Stations, and vacant property with Clauss Brothers, Inc., 12N330 Switzer Road, Elgin, Illinois, at a cost of \$40,366.00 per year and \$45.00 per cut for vacant property, based on the number of cuts actually made.

Trustee Thon presented the Resolution and moved for approval. Trustee Patterson seconded the motion. Public Works Director Matt Mann stated this contract covers 31 specified locations and the three fire station parcels, as well as mowing for vacant properties. The Board approved a prior contract in March, and the contractor was unsatisfactory. Clauss is the next available low bidder from the original bid list. They have worked in this capacity in the past and their work is very satisfactory.

Trustee Baumer asked about the unsatisfactory bidder and pursuing their bond. Mr. Mann stated he is working with Attorney Bastian regarding any and all legal remedies with the initial contract. ROLL CALL:

Trustee Harper	Aye	Trustee Thon	Aye
Trustee Patterson	Aye	Trustee Carlson	Aye
Trustee Baumer	Aye	Trustee Cecille	Aye

Motion carried.

RESOLUTION 2015-26

Resolution – Approval of Professional Services Contract / Public Works Roof

Request the Board approve a Resolution entitled “A RESOLUTION ACCEPTING THE LOW BID AND AUTHORIZING THE VILLAGE PRESIDENT TO EXECUTE ON BEHALF OF THE VILLAGE AND AUTHORIZING THE VILLAGE CLERK TO ATTEST TO A CERTAIN AGREEMENT WITH FGM ROOFING, INC.” This Resolution authorizes the Village to enter into a contract with FGM Architects for the design and construction administration services for replacement of the roof at the Public Works building. The total fee will depend on the actual hours worked, but will not exceed \$24,840.00.

Trustee Thon presented the Resolution and moved for approval. Trustee Carlson seconded the motion. Public Works Director Matt Mann stated the roof area over the offices at the PW building are 30 years old and leaking. This proposal is for the design and construction administration services for the metal roof and fascia replacement. The proposed new roof is a similar design with better insulation and will be brought up to current Code standards. The estimated cost of the roofing project is estimated at \$275,000. FGM has worked with the village in the past, and has vast experience working with the design and administration of this type of project.

Trustee Cecille asked about interior damage due to the leaks. Mr. Mann stated there are a number of ceiling tiles that will need to be replaced. Trustee Carlson asked about the overall costs; Mr. Mann stated this contract with FGM is only for the design and construction management. The contract for the actual roofing project will come at a later date. ROLL CALL:

Trustee Thon	Aye	Trustee Patterson	Aye
Trustee Carlson	Aye	Trustee Baumer	Aye
Trustee Cecille	Aye	Trustee Harper	Aye

Motion carried.

RESOLUTION 2015-27

FINANCE - Trustee Harper/Trustee Thon

A-15-061 Motion – Approval of Semi-Monthly Expenditures

Request the Board approve the semi-monthly expenditures in the amount of \$389,886.83 which represents the total of the schedule of bills dated June 4, 2015.

General Corporate Fund	\$75,440.68
Wetland Special Service Area	4,113.04
Street Improvement Fund	80,912.46
Equipment Replacement Fund	(22.95)
Water and Sewer Fund	210,589.49
Golf Fund	16,768.15
Police Pension Fund	1,156.45
Firefighters Pension Fund	<u>929.51</u>
Total	<u>\$389,886.83</u>

Trustee Harper moved for approval of the semi-monthly expenditures as presented. Trustee Cecille seconded the motion. Finance Director Mary Johnson noted the “credit” amount shown in the Equipment Replacement Fund stating equipment was purchased, then returned and the re-purchase was less than the original, leaving a credit. ROLL CALL:

Trustee Patterson	Aye	Trustee Carlson	Aye
Trustee Baumer	Aye	Trustee Cecille	Aye
Trustee Harper	Aye	Trustee Thon	Aye

Motion carried.

A-15-062 Resolution – Approval of Designation of Signatories for Banking Transactions

Request the Board approve a Resolution entitled “A RESOLUTION DESIGNATING SIGNATORIES FOR BANKING TRANSACTIONS OF THE VILLAGE OF STREAMWOOD, COOK COUNTY, ILLINOIS.” This Resolution approves the designation of Village President Billie D. Roth, Acting Village Manager Sharon P. Caddigan and Director of Finance/Treasurer Mary E. Johnson, as the authorized signatories for the Village’s banking transactions.

Trustee Harper presented the Resolution and moved for approval. Trustee Baumer seconded the motion. Acting Village Manager Sharon Caddigan stated the authorized signers for banking transactions needed to be updated after the retirement of Gary O’Rourke. ROLL CALL:

Trustee Carlson	Aye	Trustee Baumer	Aye
Trustee Cecille	Aye	Trustee Harper	Aye
Trustee Thon	Aye	Trustee Patterson	Aye

Motion carried.

RESOLUTION 2015-28

LEGISLATIVE - Trustee Patterson/Trustee Harper

A-15-063 Resolution – Appointing Representatives / Municipal Insurance Cooperative Agency (MICA)

Request the Board approve an Resolution entitled: "A RESOLUTION APPOINTING A REPRESENTATIVE AND AN ALTERNATE REPRESENTATIVE FOR THE VILLAGE OF STREAMWOOD TO THE MUNICIPAL (SELF) INSURANCE COOPERATIVE AGENCY". The Municipal Insurance Cooperative is the insurance pool the Village participates in for liability insurance claims. Pursuant to the by-laws of the group, we are required to designate a representative and an alternate representative. This Resolution appoints Josh Peacock to serve as representative, and Sharon Caddigan to serve as alternate representative.

Trustee Patterson presented the Resolution and moved for approval. Trustee Carlson seconded the motion. Acting Village Manager Sharon Caddigan stated the representatives need to be updated to reflect the current designees. ROLL CALL:

Trustee Baumer	Aye	Trustee Cecille	Aye
Trustee Harper	Aye	Trustee Thon	Aye
Trustee Patterson	Aye	Trustee Carlson	Aye

Motion carried.

RESOLUTION 2015-29

A-15-064 Resolution – Appointing Representatives / High-Level Excess Liability Pool (HELP)

Request the Board approve an Resolution entitled: "A RESOLUTION APPOINTING A REPRESENTATIVE AND AN ALTERNATE REPRESENTATIVE FOR THE VILLAGE OF STREAMWOOD TO THE HIGH-LEVEL EXCESS LIABILITY POOL". The High-Level Excess Liability Pool is the insurance pool the Village participates in for liability insurance claims in excess of \$2,000,000.00. Pursuant to the by-laws of the group, we are required to designate a representative and an alternate representative. This Resolution appoints Josh Peacock to serve as representative, and Sharon Caddigan to serve as alternate representative.

Trustee Patterson presented the Resolution and moved for approval. Trustee Carlson seconded the motion. Acting Village Manager Sharon Caddigan stated the representatives need to be updated to reflect the current designees. ROLL CALL:

Trustee Cecille	Aye	Trustee Harper	Aye
Trustee Thon	Aye	Trustee Patterson	Aye
Trustee Carlson	Aye	Trustee Baumer	Aye

Motion carried.

RESOLUTION 2015-30

COMMUNITY DEVELOPMENT – Trustee Cecille/Trustee Baumer

A-15-065 Ordinance – Approval of Special Use for Electronic Sign / 670-698 South Barrington Road

Request the Board approve an Ordinance entitled “AN ORDINANCE GRANTING A SPECIAL USE PERMIT TO ALLOW FOR THE ERECTION OF A SIGN WITH AN ELECTRONIC READER BOARD PURSUANT TO TITLE 11, SECTION 10-3-2-G FOR THE PROPERTY LOCATED AT 670-698 SOUTH BARRINGTON ROAD.” This Ordinance grants a special use permit to allow for a sign with an electronic reader board at 670-698 South Barrington Road, 4B Shopping Center.

Trustee Cecille presented the Ordinance for first reading. Community Development Director John Peterson stated the owners wish to replace the existing sign and with the recent changes to the Village Code, they are requesting the sign include an electronic reader board panel. The Planning & Zoning Board reviewed the request, and have recommended favorably. The requested sign meets the standards for size and setback and will be placed in the same location as the existing sign.

Ben Pollard, representing Heidner Management, was present for questions. He stated they are looking forward to the new sign and asked about possibly working with the police department to use the electronic reader board for messages such as Amber Alerts if needed. Chief Gremo will research and advise Mr. Pollard accordingly. Trustee Harper asked if the entire sign is backlit; Mr. Pollard stated it is with LED lighting. Trustee Harper asked about the address number information shown on the sign. Mr. Pollard stated it would likely be relocated elsewhere on the sign face; Mr. Peterson will work with Mr. Pollard regarding this issue prior to final approval of the sign. Trustee Cecille asked about the sign face and asked if the spaces are individually lighted or if the lighting is interior for the entire sign. Mr. Pollard stated the spaces on the face are changeable as the businesses change, and the entire sign is lit from the interior.

Mr. Pollard asked the Board to consider waiving the first reading for the Ordinance. Trustee Cecille moved to waive the first reading. Trustee Baumer seconded the motion. ROLL CALL:

Trustee Harper	Aye	Trustee Thon	Aye
Trustee Patterson	Aye	Trustee Carlson	Aye
Trustee Baumer	Aye	Trustee Cecille	Aye

Motion carried.

Trustee Cecille moved for approval of the Ordinance as presented. Trustee Thon seconded the motion. Trustee Harper asked Mr. Peterson to specifically monitor the final sign regarding the placement of the address information. ROLL CALL:

Trustee Thon	Aye	Trustee Patterson	Aye
Trustee Carlson	Aye	Trustee Baumer	Aye
Trustee Cecille	Aye	Trustee Harper	Aye

Motion carried. ORDINANCE 2015-12

P-15-003 Flag Day Proclamation

COMMUNITY AFFAIRS - Trustee Carlson/Trustee Patterson

A-15-066 Resolution – Approval of Appointment of an IMRF Authorized Agent

Request the Board approve a Resolution entitled “A RESOLUTION APPOINTING AN AUTHORIZED AGENT FOR THE VILLAGE OF STREAMWOOD TO THE ILLINOIS MUNICIPAL RETIREMENT FUND (IMRF).” This Resolution appoints Karen Gray as the Village of Streamwood authorized agent to the Illinois Municipal Retirement Fund (IMRF), the retirement fund for the Village’s employees.

Trustee Carlson presented the Resolution and moved for approval. Trustee Cecille seconded the motion. Acting Village Manager Sharon Caddigan stated that each participating municipality is required to designate an IMRF representative and Karen Gray is handling the day-to-day responsibilities for IMRF on behalf of the Village. She also confirmed that she, as well as Payroll Tech Carol Nisle, have specific IMRF training and agent designation. **ROLL CALL:**

Trustee Patterson	Aye	Trustee Carlson	Aye
Trustee Baumer	Aye	Trustee Cecille	Aye
Trustee Harper	Aye	Trustee Thon	Aye

Motion carried.

RESOLUTION 2015-31

A-15-067 Resolution – Approval of Intergovernmental Agreement / Cook County Sheriff, Cook County Sheriff’s Work Alternative Program.

Request the Board approve a Resolution entitled “A RESOLUTION AUTHORIZING AND APPROVING THE EXECUTION OF AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE VILLAGE OF STREAMWOOD AND THE COUNTY OF COOK ON BEHALF OF THE COOK COUNTY SHERIFF.” This Resolution authorizes the Village President to execute, and the Village Clerk to attest to an Intergovernmental Agreement between the Village of Streamwood and the County of Cook on behalf of the Cook County Sheriff for provision of services under the Sheriff’s Work Alternative Program.

Trustee Carlson presented the Resolution and moved for approval. Trustee Thon seconded the motion. Public Works Director Matt Mann stated the Village contracts with Cook County for SWAP workers for various grounds clean up and

maintenance work. This contract will provide 12 days of service over a 12 month period (06/01/2015 to 05/31/2016) with the Sheriff’s Dept. providing approximately 10 workers per day for 6 hours/day at a cost of \$1,000 for the 12 days of service. This agreement is renewable for an additional one year period. ROLL CALL:

Trustee Carlson	Aye	Trustee Baumer	Aye
Trustee Cecille	Aye	Trustee Harper	Aye
Trustee Thon	Aye	Trustee Patterson	Aye

Motion carried. RESOLUTION 2015-32

PUBLIC SAFETY - Trustee Baumer/Trustee Cecille

A-15-056 Ordinance – Approval of an Amendment to Title 6 and Title 7 / Fire Protection Codes and Public Health and Sanitation

Request the Board approve an Ordinance entitled “AN ORDINANCE AMENDING CHAPTER 2, ENTITLED “FIRE PREVENTION CODE” OF TITLE 6, ENTITLED "FIRE PROTECTION," AND SECTION 4, ENTITLED “COLLECTION AND DISPOSAL OF WASTE” OF CHAPTER 4, ENTITLED “REFUSE AND WASTE DISPOSAL” OF TITLE 7, ENTITLED “PUBLIC HEALTH AND SANITATION,” OF THE VILLAGE CODE OF THE VILLAGE OF STREAMWOOD COOK COUNTY, ILLINOIS.” This Ordinance authorizes comprehensive text amendments to Title 6, Fire Protection, and Title 7, Public Health and Sanitation, to amend the codes to reflect the updates in the 2012 International Fire Prevention Code.

Trustee Baumer presented the Ordinance for second reading and moved for approval. Trustee Cecille seconded the motion. ROLL CALL:

Trustee Baumer	Aye	Trustee Cecille	Aye
Trustee Harper	Aye	Trustee Thon	Aye
Trustee Patterson	Aye	Trustee Carlson	Aye

Motion carried. ORDINANCE 2015-13

A-15-068 Motion – Approval of Purchase / Ford F-150 Pick-Up Truck / Fire Department

Request the Board approve a motion authorizing the purchase of one (1) 2015 Ford F-150 Pick-Up Truck at a cost not to exceed \$27,569.00.

This Motion approves the purchase of one (1) 2015 Ford F-150 Pick-Up Truck at a cost not to exceed \$27,569.00, through the Suburban Purchasing Cooperative low bidder Roesch Ford, 333 West Grand Avenue, Bensenville, Illinois. Funds for this purchase were included in the Equipment Replacement Fund in the 2015 Operating and Capital Improvements Budget.

Trustee Baumer presented the Motion and moved for approval. Trustee Thon seconded the motion. Fire Chief Chris Clark stated this vehicle is a scheduled replacement vehicle for use by the Deputy Fire Chief, who is also the department training officer. The versatility of a pick-up truck will allow transporting training props and material, as well as additional protective equipment when responding to emergency calls. This type of vehicle will be evaluated for possible future consideration when replacing the incident command vehicle as well.

Trustee Baumer asked about the cab size for passengers. Chief Clark stated two passengers in the regular front seats, with the possibility (with challenges) of an additional two persons in the extended cab if absolutely necessary. **ROLL CALL:**

Trustee Cecille	Aye	Trustee Harper	Aye
Trustee Thon	Aye	Trustee Patterson	Aye
Trustee Carlson	Aye	Trustee Baumer	Aye

Motion carried.

TOWN HALL SESSION:

ADJOURNMENT:

Trustee Baumer moved to adjourn. Trustee Patterson seconded the motion. A voice vote approved the adjournment. The Village Board adjourned at 8:44 p.m.

Billie D. Roth
Village President

Kittie L. Kopitke
Village Clerk

Approved this 18th day of June 2015.