

**MINUTES OF THE REGULAR BOARD MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
HELD ON THURSDAY, FEBRUARY 6, 2014**

CALL TO ORDER:

President Roth called the meeting to order at 7:02 p.m.

ROLL CALL:

Trustee William Harper	Present	Trustee Mary Thon	Present
Trustee Guy Patterson	Present	Trustee William Carlson	Present
Trustee Michael Baumer	Present	Trustee James Cecille	Absent
President Billie D. Roth	Present		

All those answering “present” were physically present at the meeting.

PLEDGE OF ALLEGIANCE:

PRESIDENT’S REPORT:

Village President Billie Roth reported that five DARE graduations have been held within the past two weeks; four additional DARE programs are currently in progress at the remaining Streamwood elementary schools.

VILLAGE MANAGER’S REPORT:

Village Manager Gary O’Rourke reported that the Community and Economic Development Commission is working with Elgin Community College and School District U-46 to spotlight the need for skilled labor in manufacturing jobs. Several Streamwood manufacturers report difficulty in finding sufficient employees for skilled labor positions.

Mr. O’Rourke also stated that the Village is very pleased with the Public Works and Public Safety Departments responses to the continuing harsh winter conditions.

APPROVAL OF AGENDA:

Request the Board approve the February 6, 2014 Agenda as presented. Trustee Patterson moved for approval. Trustee Carlson seconded the motion. A voice vote was unanimous for approval.

APPROVAL OF THE MINUTES:

Request the Board approve the Minutes of the Regular Board Meeting of Thursday, January 16, 2014 as presented. Trustee Harper moved for approval. Trustee Carlson seconded the motion. A voice vote was unanimous for approval.

PUBLIC WORKS - Trustee Cecille/Trustee Patterson

A-14-006 Resolution – Approval of Bid and Contract / Tree Removal Services / Steve Piper and Sons, Inc.

Request the Board approve a Resolution entitled “A RESOLUTION ACCEPTING THE LOW BID AND AUTHORIZING THE VILLAGE PRESIDENT TO EXECUTE ON BEHALF OF THE VILLAGE AND AUTHORIZING THE VILLAGE CLERK TO ATTEST TO A CERTAIN CONTRACT WITH STEVE PIPER AND SONS, INC.” This Resolution accepts the bid and approves a contract with Steve Piper and Sons, Inc., 31W320 Ramm Drive, Naperville, IL 60564, for the removal of approximately 425 trees damaged by the Emerald Ash Borer, including stump removal and restoration, and the removal of an additional 100 tree stumps.

Trustee Patterson presented the Resolution and moved for approval. Trustee Baumer seconded the motion. Public Works Director Matt Mann stated seven bids were received with Piper and Sons being the low bid. This contractor will remove an additional 425 damaged trees and other remaining stumps over a nine-month period. Re-planting of new trees will be done in fall 2014. ROLL CALL:

Trustee Harper	Aye	Trustee Thon	Aye
Trustee Patterson	Aye	Trustee Carlson	Aye
Trustee Baumer	Aye	Trustee Cecille	Absent

Motion carried.

RESOLUTION 2014-2

A-14-007 Resolution – Approval of Bid and Contract / Maintenance of Water Tank at 791 West Schaumburg Road / Am-Coat Painting, Inc.

Request the Board approve a Resolution entitled “A RESOLUTION ACCEPTING THE LOW BID AND AUTHORIZING THE VILLAGE PRESIDENT TO EXECUTE ON BEHALF OF THE VILLAGE, AND AUTHORIZING THE VILLAGE CLERK TO ATTEST TO, A CERTAIN AGREEMENT WITH AM-COAT PAINTING, INC.” This Resolution accepts the low bid and approves a unit price contract with Am-Coat Painting, Inc., 17201 S. Parker Road, Homer Glen, Illinois, for the interior and exterior repainting, and other minor repairs and safety upgrades to the water tank located at 791 West Schaumburg Road at an estimated cost of \$423,380.00.

Trustee Patterson presented the Resolution and moved for approval. Trustee Carlson seconded the motion. Public Works Director Matt Mann stated this water tower is behind Streamwood High School and in need of repainting and maintenance work. The tank will be contained to help prevent paint and debris on adjacent properties. Six bids were received with Am-Coat being the low bidder. ROLL CALL:

Trustee Thon	Aye	Trustee Patterson	Aye
Trustee Carlson	Aye	Trustee Baumer	Aye
Trustee Cecille	Absent	Trustee Harper	Aye

Motion carried.

RESOLUTION 2014-3

A-14-008 Resolution – Approval of Proposal and Agreement / Professional Engineering Services / Dixon Engineering, Inc.

Request the Board approve a Resolution entitled “A RESOLUTION ACCEPTING THE PROPOSAL AND AUTHORIZING THE VILLAGE PRESIDENT TO EXECUTE ON BEHALF OF THE VILLAGE AND AUTHORIZING THE VILLAGE CLERK TO ATTEST TO A CERTAIN AGREEMENT WITH DIXON ENGINEERING, INC.” This Resolution approves a professional services agreement for construction engineering services for the elevated tank maintenance project with Dixon Engineering, Inc., 417 E. IL Route 173, Suite 106 – Box 102, Antioch, Illinois 60002. The total fee will depend on the actual hours worked, but will not exceed \$22,641.00. Competitive bidding is not required for professional engineering services.

Trustee Patterson presented the Resolution and moved for approval. Trustee Baumer seconded the motion. Public Works Director Matt Mann stated this

contract is for the required engineering services for the water tank maintenance and painting project just approved (see Agenda Item A-14-007). All the work, painting, etc. will be coordinated with School District U-46. Mr. Mann stated the contract amount was modified and will not exceed \$22,004.00. ROLL CALL:

Trustee Patterson	Aye	Trustee Carlson	Aye
Trustee Baumer	Aye	Trustee Cecille	Absent
Trustee Harper	Aye	Trustee Thon	Aye

Motion carried. RESOLUTION 2014-4

PUBLIC SAFETY - Trustee Thon/Trustee Carlson

A-14-009 Motion – Waive Competitive Bidding and Approve Purchase of Payroll, Scheduling and Training Software / Police Department

Request the Board approve a motion to waive competitive bidding and approve the purchase of payroll, scheduling and training software from In-Time Services, Inc. for the Police Department.

This Motion waives competitive bidding and approves the purchase of payroll, scheduling and training software from In-Time Services, Inc. for the Police Department at a cost not to exceed \$25,513.00, including the software, installation and training, and \$4,158.00 per year for annual maintenance and support (billed annually after 6 months).

Trustee Thon presented the Motion and moved for approval. Trustee Patterson seconded the motion. Police Chief Jim Keegan stated the current software is dated, does not integrate with other programs and no longer supported. The Village auditors expressed some concerns and suggested new software. The funds were included in the FERF for 2014. This software is designed for law enforcement needs and the vendor has been working with the Village for the last 12 years. Trustee Harper confirmed the new software will integrate with the existing financial software, and that it will be integrated with any new financial software as well. ROLL CALL:

Trustee Carlson	Aye	Trustee Baumer	Aye
Trustee Cecille	Absent	Trustee Harper	Aye
Trustee Thon	Aye	Trustee Patterson	Aye

Motion carried.

COMMUNITY DEVELOPMENT – Trustee Patterson/Trustee Cecille

A-14-010 Ordinance – Approval of Special Use for Sale of Alcoholic Beverages / 674 S. Barrington Road / GiGi’s Cafe

Request the Board approve an Ordinance entitled “AN ORDINANCE GRANTING A SPECIAL USE PERMIT TO ALLOW FOR THE OPERATION OF A RESTAURANT WITH THE SERVICE OF ALCOHOLIC BEVERAGES IN A C-2 COMMERCIAL DISTRICT, 674 S. BARRINGTON ROAD.” This Ordinance approves a Special Use Permit to allow the operation of a restaurant with the service of alcoholic beverages, 674 S. Barrington Road, GiGi’s Cafe.

Trustee Patterson presented the Ordinance for first reading. Community Development Director John Peterson stated the Zoning Board heard the requested and recommended unanimously in favor to grant the special use. Staff concurs. The petitioner, Kim Dellutri, was present for questions. She stated Gigi’s will be an upscale coffee house, offering light food/small plate items as well as beer and wine. Only those over 21 years of age will be allowed and the hours of operation will be from 7 a.m. to 11:30 p.m. and may be modified depending on demand. Trustee Harper confirmed that there is no food sales percentage required as there is no live entertainment.

Ms. Dellutri asked the Board to consider waiving the first reading for the Ordinance. Trustee Patterson moved to waive the first reading. Trustee Baumer seconded the motion. ROLL CALL:

Trustee Baumer	Aye	Trustee Cecille	Absent
Trustee Harper	Aye	Trustee Thon	Aye
Trustee Patterson	Aye	Trustee Carlson	Aye

Motion carried.

Trustee Patterson moved for approval of the Ordinance as presented. Trustee Carlson seconded the motion. ROLL CALL:

Trustee Harper	Aye	Trustee Thon	Aye
Trustee Patterson	Aye	Trustee Carlson	Aye
Trustee Baumer	Aye	Trustee Cecille	Absent

Motion carried.

ORDINANCE 2014-3

COMMUNITY AFFAIRS - Trustee Baumer/Trustee Harper

A-14-011 Resolution – Approving Professional Services Agreement / Village Attorney and Prosecutor

Request the Board approve a Resolution entitled “A RESOLUTION AUTHORIZING THE VILLAGE PRESIDENT TO EXECUTE ON BEHALF OF THE VILLAGE, AND AUTHORIZING THE VILLAGE CLERK TO ATTEST TO, A CERTAIN AGREEMENT FOR CORPORATION COUNSEL AND PROSECUTION SERVICES.” This Resolution approves a one-year professional service agreement with Storino, Ramello & Durkin to serve as Village Attorney and Village Prosecutor for the Village of Streamwood. This firm has served as corporation counsel and Village Prosecutor for the Village since December of 1996.

Trustee Baumer presented the Resolution and moved for approval. Trustee Harper seconded the motion. Village Manager Gary O’Rourke stated this contract covers the 60 hour/monthly retainer (\$8,432) and any additional legal services billed hourly (\$194.65). The Agreement includes an increase of 3% over last year. ROLL CALL:

Trustee Thon	Aye	Trustee Patterson	Aye
Trustee Carlson	Aye	Trustee Baumer	Aye
Trustee Cecille	Absent	Trustee Harper	Aye

Motion carried.

RESOLUTION 2014-5

LEGISLATIVE - Trustee Harper/Trustee Baumer

A-14-012 Resolution – Approval of Resolution In Lieu of Surety Bond / Illinois Department of Transportation

Request the Board approve a Resolution entitled “A RESOLUTION FROM THE VILLAGE OF STREAMWOOD IN LIEU OF SURETY BOND TO THE ILLINOIS DEPARTMENT OF TRANSPORTATION.” This Resolution will serve as a surety bond to the Illinois Department of Transportation for any improvements completed on state highways in the Village of Streamwood during 2014 and 2015.

Trustee Harper presented the Resolution and moved for approval. Trustee Patterson seconded the motion. Village Manager Gary O’Rourke stated this Resolution is provided to IDOT for work done on or adjacent to their roadways in lieu of a bond. Trustee Harper asked if there was a reciprocal type of agreement

for the state to provide to the municipality. Mr. O'Rourke stated there is not, but the village has had a very cooperative relationship with IDOT and has been able to resolve any necessary issues. ROLL CALL:

Trustee Patterson	Aye	Trustee Carlson	Aye
Trustee Baumer	Aye	Trustee Cecille	Absent
Trustee Harper	Aye	Trustee Thon	Aye

Motion carried. RESOLUTION 2014-6

FINANCE - Trustee Carlson/Trustee Thon

A-14-013 Motion – Approval of Semi-Monthly Expenditures

Request the Board approve the semi-monthly expenditures in the amount of \$629,300.90 which represents the total of the schedule of bills dated February 6, 2014.

General Corporate Fund	\$185,174.03
Wetland Special Service Area	320.10
Street Improvement Fund	27,902.86
Equipment Replacement Fund	103,733.00
Facilities Equipment Replacement Fund	5,850.00
Water and Sewer Fund	260,809.44
Golf Fund	32,164.74
Police Pension Fund	7,141.68
Firefighters Pension Fund	<u>6,205.05</u>
Total	<u>\$629,300.90</u>

Trustee Carlson moved for approval of the semi-monthly expenditures as presented. Trustee Baumer seconded the motion. Finance Director Mary Johnson noted the annual payment to Links Management of one-half of the management fee for Streamwood Oaks Golf Club, \$150,000+ to Hoffman Estates in payment for a joint sewer project, and the purchase of a backhoe (previously approved). ROLL CALL:

Trustee Carlson	Aye	Trustee Baumer	Aye
Trustee Cecille	Absent	Trustee Harper	Aye
Trustee Thon	Aye	Trustee Patterson	Aye

Motion carried.

TOWN HALL SESSION:

ADJOURNMENT TO CLOSED SESSION:

Trustee Baumer moved to adjourn to Closed Session to discuss appointment, compensation and performance of specific employees. Trustee Carlson seconded the motion. ROLL CALL:

Trustee Baumer	Aye	Trustee Cecille	Absent
Trustee Harper	Aye	Trustee Thon	Aye
Trustee Patterson	Aye	Trustee Carlson	Aye

Motion carried. The Village Board adjourned to Closed Session at 7:30 p.m.

Billie D. Roth
Village President

Kittie L. Kopitke
Village Clerk

Approved this 20th day of February 2014.