

**MINUTES OF THE REGULAR BOARD MEETING  
OF THE PRESIDENT AND BOARD OF TRUSTEES  
HELD ON THURSDAY, AUGUST 6, 2020**

**CALL TO ORDER:**

President Roth called the meeting to order at 7:07 pm.

**ROLL CALL:**

Trustee William Harper	Present	Trustee Mary Thon	Present
Trustee Larry Schmidt	Present	Trustee William Carlson	Present
Trustee Michael Baumer	Present	Trustee James Cecille	Present
President Billie D. Roth	Present		

All those answering “present” were physically present at the meeting.

NOTE: Due to COVID-19 concerns, Village Manager Sharon Caddigan, Attorney Tom Bastian and Public Works Director Matt Mann were the only staff members in attendance at the meeting.

**PLEDGE OF ALLEGIANCE:**

**PRESIDENT’S REPORT:**

President Roth reminded the Village Board that the regular Board meeting for August 20<sup>th</sup> is cancelled, but a Goals and Objectives Workshop meeting will be held starting at 6 p.m.

**VILLAGE MANAGER’S REPORT:**

Village Manager Sharon Caddigan stated that Census 2020 continues, and that Streamwood’s rate of returned forms is near 80%. Enumerators will be visiting those addresses who have not yet returned their information starting August 11<sup>th</sup>; the Census officially ends on September 30<sup>th</sup>.

Outdoor dining for the four Streamwood restaurants that requested it continues through September 8<sup>th</sup>. Cook County released modified guidelines for businesses which are very similar to those currently being followed by our business community.

Ms. Caddigan reported that due to the gathering restrictions, we have been unable to celebrate some police and fire end-of-probation events, as well as promotions, and congratulated Police Sergeant Tom Seida who has been promoted to Commander.

**APPROVAL OF AGENDA:**

Request the Board approve the August 6, 2020 Agenda as presented. Trustee Cecille moved for approval. Trustee Carlson seconded the motion. A voice vote approved the Agenda as presented.

**APPROVAL OF THE MINUTES:**

Request the Board approve the Minutes of the Regular Board Meeting of July 9, 2020 as presented. Trustee Carlson moved for approval. Trustee Harper seconded the motion. A voice vote approved the Minutes as presented.

**FINANCE - Trustee Schmidt/Trustee Baumer**

**A-20-068 Motion – Approval of Semi-Monthly Expenditures**

Request the Board approve the semi-monthly expenditures in the amount of \$2,107,785.58 which represents the total of the schedule of bills dated July 23, 2020.

General Fund	\$ 398,476.71
Wetland Special Service Areas	5,789.36
Capital Replacement Fund	1,019,031.15
Street Improvement Fund	90,338.95
Equipment Replacement Fund	29,176.00
Water and Sewer Fund	536,954.80
Golf Fund	19,298.67
Police Pension Fund	8,044.94
Firefighters Pension Fund	<u>675.00</u>
 Total	 <u>\$ 2,107,785.58</u>

Trustee Schmidt moved for approval of the semi-monthly expenditures as presented. Trustee Baumer seconded the motion. ROLL CALL:

Trustee Harper	Aye	Trustee Thon	Aye
Trustee Schmidt	Aye	Trustee Carlson	Aye
Trustee Baumer	Aye	Trustee Cecille	Aye

Motion carried.

A-20-069 Motion – Approval of Semi-Monthly Expenditures

Request the Board approve the semi-monthly expenditures in the amount of \$847,305.82 which represents the total of the schedule of bills dated August 6, 2020.

General Fund	\$ 127,712.44
Wetland Special Service Areas	22,770.00
Capital Replacement Fund	56,066.46
Street Improvement Fund	164,286.17
Equipment Replacement Fund	1,275.00
Facilities Replacement Fund	128,245.84
Water and Sewer Fund	328,063.26
Golf Fund	11,917.84
Firefighters Pension Fund	<u>6,968.81</u>
Total	<u>\$ 847,305.82</u>

Trustee Schmidt moved for approval of the semi-monthly expenditures as presented. Trustee Carlson seconded the motion. ROLL CALL:

Trustee Thon	Aye	Trustee Schmidt	Aye
Trustee Carlson	Aye	Trustee Baumer	Aye
Trustee Cecille	Aye	Trustee Harper	Aye

Motion carried.

**COMMUNITY DEVELOPMENT – Trustee Carlson/Trustee Harper**

I-20-001 Information Item – Blood Drive

The Streamwood Blood Commission will hold an expanded blood drive from Monday, August 24 through Wednesday, September 2 at the Vitalant Donation Center located at 211 W. Golf Road in Schaumburg. This event replaces the Blood Drive originally scheduled to be held at the Police Department on August 28. The offsite location was chosen due to concerns about the rise in COVID-19 cases.

**PUBLIC WORKS - Trustee Baumer/Trustee Schmidt**

**A-20-070 Resolution – Water Meter Reading System Contract / Water Resources, Inc.**

Request the Board approve a Resolution entitled “A RESOLUTION APPROVING AND AUTHORIZING THE VILLAGE PRESIDENT TO EXECUTE ON BEHALF OF THE VILLAGE AND AUTHORIZING THE VILLAGE CLERK TO ATTEST TO A CERTAIN CONTRACT WITH WATER RESOURCES, INCORPORATED FOR THE INSTALLATION AND OPERATION OF A WATER METER READING SYSTEM.” This Resolution authorizes a contract with a new vendor for the installation and operation of our water meter reading devices.

Trustee Baumer presented the Resolution and moved for approval. Trustee Schmidt seconded the motion. Public Works Director Matt Mann stated the current water meter reading system was installed in 2007, and had a 10 year warranty. The batteries are starting to fail which results in missed readings. The batteries cannot be replaced. Public Works and Finance have been working for two years researching potential replacement products and several companies presented their systems. Bid specs were prepared with three qualified bids being received. All products are similar with advanced transmitter technology and cloud-based software. The meter readings are relayed to data collectors (currently 7 throughout the Village) and the data is then transferred to the Village’s system. The internet-based software allows immediate data collection for approved personnel using a mobile device which will also provide improved service to the residents. The annual subscription fees for the software and maintenance is approximately \$38,000/year for the first three years; the annual fee thereafter will not increase by more than the consumer price index. The Neptune “Smart” network system is compatible with many other automated systems which will allow future expansion using the same data collectors and technology. It also integrates with the current Munis financial software.

An alternate bid was for an extended transmitter warranty, including the batteries, from 10 to 15 years was included in the bid pricing, and the Neptune product is \$132,000. Only one other bid offered the extended warranty and it was substantially higher; the remaining bidder declined. The contract includes a call center which will notify the residents and schedule all appointments. Current CDC pandemic requirements will be followed, and all installers will have a police background check and a Village-issued photo ID. Completion is expected by the end of 2021. Funds are budgeted in FERF for \$3 million; the projected overall cost for the project is \$2,702,944.01. Water Resources is located in Elgin, and recently completed installation of similar systems in Schaumburg and Glendale Heights. They supply our current water meters and have been an outstanding business partner.

Trustee Harper confirmed this is the reading unit located near the water meter on the interior of the home. He also inquired about the future compatibility and costs. Mr. Mann stated that any costs will be determined at the time other compatible systems are to be integrated. Trustee Schmidt asked if there are any savings with the system

being integrated with Munis. Mr. Mann stated it is not a cost savings, but a time savings, with faster service, accuracy and available information. ROLL CALL:

Trustee Schmidt	Aye	Trustee Carlson	Aye
Trustee Baumer	Aye	Trustee Cecille	Aye
Trustee Harper	Aye	Trustee Thon	Aye

Motion carried. RESOLUTION 2020-25

**PUBLIC SAFETY - Trustee Harper/Trustee Carlson**

A-20-071 Ordinance – Approval of Amendment to Title 3, Chapter 4 / Liquor Licensing

Request the Board approve an Ordinance entitled “AN ORDINANCE AMENDING SECTION 3-4-8 ENTITLED “LICENSE CLASSIFICATIONS, FEES, NUMBER ISSUED” OF CHAPTER 4 ENTITLED “ALCOHOLIC LIQUOR DEALERS” OF TITLE 3 ENTITLED “BUSINESS AND LICENSE REGULATIONS” OF THE VILLAGE CODE OF ORDINANCES OF THE VILLAGE OF STREAMWOOD.” This Ordinance amends the number of select liquor license classifications available for purchase to conform to the actual number of licenses outstanding at this time.

Trustee Harper presented the Ordinance for first reading. Attorney Tom Bastian stated the Village Code needs to reflect the actual number of active liquor licenses for each classification. Elsie’s Café recently closed and the Class F and Class V licenses need to be reduced by one.

Trustee Harper moved to waive the first reading for the Ordinance. Trustee Thon seconded the motion. A voice vote approved waiving the first reading. Trustee Harper moved for approval of the Ordinance as presented. Trustee Cecille seconded the motion. ROLL CALL:

Trustee Carlson	Aye	Trustee Baumer	Aye
Trustee Cecille	Aye	Trustee Harper	Aye
Trustee Thon	Aye	Trustee Schmidt	Aye

Motion carried. ORDINANCE 2020-22

**LEGISLATIVE – Trustee Cecille/Trustee Thon**

**A-20-072 Resolution – Intergovernmental Agreement – Poplar Creek Library District and the Suburban Bus Division of the Regional Transportation Authority**

Request the Board approve a Resolution entitled “A RESOLUTION APPROVING AN INTERGOVERNMENTAL LICENSE AGREEMENT BETWEEN THE VILLAGE OF STREAMWOOD, THE POPLAR CREEK LIBRARY DISTRICT AND THE SUBURBAN BUS DIVISION OF THE REGIONAL TRANSPORTATION AUTHORITY FOR THE INSTALLATION AND MAINTENANCE OF TWO (2) BUS SHELTERS AT 1405 S. PARK AVENUE, STREAMWOOD, IL.” This Resolution approves an Intergovernmental Agreement between the Village, the Poplar Creek Library District and the Suburban Bus Division of the Regional Transportation Authority (PACE) for the installation and maintenance of two bus shelters on Park Avenue.

Trustee Cecille presented the Resolution and moved for approval. Trustee Baumer seconded the motion. Village Manager Sharon Caddigan stated the Library contacted the Village asking if they could have a PACE bus shelter placed in the Village Right-of-Way on both sides of Park Avenue where the PACE bus stops are located. PACE will install the shelters if the Library will install the concrete pads and agree to the long-term maintenance (cleaning, garbage removal, snow removal, etc.). The Library asked the Village if they would assist in getting a better price for the concrete pads. The Village’s Comprehensive Plan also addresses the need for public transportation and the plan for shelters had been discussed. The Village requested a specific style shelter and no advertising so it would be consistent with the Zoning Code and overall corridor improvements. The Village offered to install the concrete pads to PACE’s specifications as long as the Library agreed to the maintenance.

Trustee Harper asked about the setback for the shelter. Public Works Director Matt Mann indicated the shelter is set four-feet back from the curb, and the concrete pad is poured to meet the curb. ROLL CALL:

Trustee Baumer	Aye	Trustee Cecille	Aye
Trustee Harper	Aye	Trustee Thon	Aye
Trustee Schmidt	Aye	Trustee Carlson	Aye

Motion carried.

RESOLUTION 2020-26

**COMMUNITY AFFAIRS - Trustee Thon/Trustee Cecille**

**A-20-073 Resolution – Professional Engineering Services Agreement – TranSystems Corporation**

Request the Board approve a Resolution entitled “A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF A PROFESSIONAL ENGINEERING SERVICES AGREEMENT WITH TRANSYSTEMS CORPORATION TO PROVIDE PHASE I PROFESSIONAL ENGINEERING SERVICES AND ENVIRONMENTAL STUDIES FOR THE IL ROUTE 59 BRIDGE AND TRAIL IMPROVEMENT PROJECT.” This Resolution approves the professional services to conduct Phase I engineering services and environmental studies for the development of the IL Route 59 Bridge and Trail Improvement Project as included in the Village’s Comprehensive Plan.

Trustee Thon presented the Resolution and moved for approval. Trustee Cecille seconded the motion. Public Works Director Matt Mann stated this Agreement covers engineering for four sections of the planned trails and a bridge that will cross Route 59: Section 1 – Phase 1 engineering for trail and bridges/structures along Poplar Creek west of Route 59 to and over Route 59 to Madison Avenue; Section 2 – Phase 1 engineering for proposed trail on Madison Avenue from Irving Park Road to just north of Tyler Ct.; Section 3 – Preliminary Phase 1 engineering for trail improvements and a bridge/structure along Route 59 from Irving Park Road to Poplar Creek; and Section 4 – Preliminary Phase 1 engineering for a trail along Route 59 from Poplar Creek to Schaumburg Road.

Mr. Mann stated the Village recently received \$437,000 in grant funds from the REBUILD Illinois program to be used on long term infrastructure projects. The budget also has funds available to cover the difference if needed. This consultant is well qualified and has successfully completed many local trail and bridge projects and is pre-qualified with the State. The estimated cost for this contract is \$451,817.

Trustee Harper asked if the main bridge over Route 59 will be lighted. Mr. Mann stated that will be determined in the future during the actual construction design phase. Trustee Cecille asked if the pathways and bridge will be wide enough to accommodate a vehicle for maintenance purposes, etc. Mr. Mann stated it would be, and that those details will also be in the future construction design. **ROLL CALL:**

Trustee Cecille	Aye	Trustee Harper	Aye
Trustee Thon	Aye	Trustee Schmidt	Aye
Trustee Carlson	Aye	Trustee Baumer	Aye

Motion carried.

RESOLUTION 2020-27

**PUBLIC COMMENTS:**

**ADJOURNMENT:**

Trustee Cecille moved to adjourn. Trustee Harper seconded the motion. A voice vote approved the adjournment. The Village Board adjourned their meeting at 7:57 p.m.

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Billie D. Roth  
Village President

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Kittie L. Kopitke  
Village Clerk

Approved this 3rd day of September 2020