Community Development Department

OFFICE USE ONLY	
License #	
Check #	

RENTAL RESIDENTIAL PROPERTY LICENSE APPLICATION

SINGLE FAMILY RESIDENCE OR CONDOMINIUM OWNERSHIP

(please print or type)

Building Address: _____

OWNERSHIP INFORMATION

Owner Name: _____

Address (PO Box not acceptable): _____

City, State, Zip _____

Home Phone: _____ Business Phone: _____

Email: _____

If email address is provided, license and renewal paperwork WILL be emailed.

If you do not reside in Cook, DuPage, Kane, Lake or McHenry counties, you must have an agent who does.

PROPERTY MANAGER INFORMATION – NOT YOUR ASSOCIATION

Property Manager: _____

Address (PO Box not acceptable): _____

City, State, Zip _____

Business Phone: _____ Email: _____

Do you want all correspondence and mailings to go to the property manager? Yes No

TENANT INFORMATION

Name of Renter(s) _____

Renter's Phone: _____

EMERGENCY CONTACT INFORMATION

Emergency Contact Name: _____

Address (PO Box not acceptable): _____

City, State, Zip _____

24 Hour Emergency Phone: _____

All of the information provided in the application is true and correct to the best of my knowledge:

_____ _____

Property Owner Signature Date

301 east irving park road
streamwood, illinois 60107
communitydevelopment@streamwood.org

office (630) 736-3843
fax (630) 837-5690
www.streamwood.org

PM-404.4.1 **Area for Sleeping Purposes**: Every room occupied for sleeping purposes by one occupant shall contain at least 70 square feet of floor area and every room occupied for sleeping purposes by more than one person shall contain at least 50 square feet of floor area for each occupant thereof.

PM-404.4.4 **Prohibited Occupancy**: Kitchens, non-habitable spaces and interior public areas shall not be occupied for sleeping purposes. Where living room, dining room or combined living / dining room spaces are required by PM-404.5.2, such rooms shall not be occupied for sleeping purposes.

(International Property Maintenance Code / 2012 as amended)

State law requires installation and maintenance of smoke detectors for all rental units, one within each bedroom and one on each level of a multiple level dwelling. The Village of Streamwood Municipal Code requires carbon monoxide detectors for all rental units. State law requires that carbon monoxide detectors be located within fifteen feet (15') from all sleeping rooms. If you have any questions regarding detectors, please contact the Fire Department at (630) 736-3650.

RENTAL DWELLING UNIT INFORMATION

Total number of rooms in dwelling unit: _____ Number of bedrooms: _____

Living room: _____ ft. by _____ ft.		Bedroom #1: _____ ft by _____ ft.	
Dining room: _____ ft. by _____ ft.		Bedroom #2: _____ ft by _____ ft.	
Kitchen: _____ ft. by _____ ft.		Bedroom #3: _____ ft by _____ ft.	
Bathroom: _____ ft. by _____ ft.		Bedroom #4: _____ ft by _____ ft.	
Other: _____ ft. by _____ ft.		Bedroom #5: _____ ft by _____ ft.	

Base Fee (new license or renewal prior to December 31: This fee includes the initial inspection and one (1) re-inspection	$ 155.00
Late Fees (late fee is in addition to base fee; fees double every 30 days after January 1)	
January 1 – 31	$50.00
February 1 – 28	$100.00
March 1 – 31	$200.00
April 1 – 30	$400.00
May 1 and beyond	$750.00
Re-inspection Fee (per inspector / per inspection): This is required if more than one (1) re-inspection is required; this includes inspections cancelled without 24 hour notice	$50.00

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